

MTHONJANENI MUNICIPALITY

Tender Reference M 1006 – 2016/17

**Invitation of Proposals from Professional Civil Engineering Consultants for Registration and Implementation of MIG Projects for 3 Years (2017, 2018, 2019)**

Proposals are hereby invited, from suitable qualified and experienced Bidders in terms of Section 110 of the MFMA Act 56 of 2003, read with clause 12d (i) of the Mthonjaneni SCM Policy to submit Proposals..

Tender documents can be obtained from the SCM Department at Mthonjaneni Municipality's Main office, 21 Reinhold street Melmoth, during office hours (08h00 – 12h30 and 13h00 – 15h15 Monday to Thursdays and Fridays 08h00 – 12h30 and 13h00 – 13h30 only. Documents will be available as from 14 September 2016 at the SCM Unit. A non-refundable cash deposit of R 403.00 (Four Hundred and Three Rand) must be paid in advance, to the cashier in the cashier's hall. No documents will be issued, unless the tenderer pays the deposit.

It will be the service provider's responsibility to check the documents on receipt for completeness and to notify the employer of any discrepancies or omissions. **It is the tenderer's responsibility to provide all the data and information requested in the form required, since failure to do so may be regarded by the employer as a non-responsive tender.** Submissions may only be done on documentation supplied by the Mthonjaneni Municipality

**Completed tender documents, clearly printed with the tender number on the front of an envelope,** must be deposited in the Tender Box of Mthonjaneni Municipality, on or before 3 October 2016 at 11h00. Tenders will be opened immediately after the closing date and time of the bid in public.

All bids submitted shall be valid for 90 days after the closing date.

Registration on the Council's Database is encouraged prior to the submission or closing of the tender. Registration forms are available at the Mthonjaneni Municipality's website ([www.mthonjaneni.org.za](http://www.mthonjaneni.org.za)) or can be collected at our SCM Unit. It is the responsibility of the Service Provider to ensure that the registration documents are received by the SCM Unit.

Any tender submitted by a person(s) who is in the service of the State or if that person(s) is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the State or who is an advisor or a consultant contracted with the Municipality, shall not be considered in terms of Regulation 44 of the Municipal Supply Chain Regulations.

This tender will be evaluated on the 90 / 10 principle of the PPPF Act. 2000 (Act no. 5 of 2000). Should you wish to claim any preference points please ensure to submit a certified copy of your BBBEE level status verification certificate or a Completed Declaration as required by the Amended Codes of BBBEE with the tender document

This tender will be evaluated on the following functionality criteria:

1. Experience in the Municipal Infrastructure Grant Projects
2. Qualifications and Experience of personnel in the field of Civil Engineering
3. ECSA Registration as Professional Engineering Practitioners
4. Enterprises / Office located within the King Cetshwayo District Municipality

All writing will be in the English Language. **Facsimile, electronic and late bids will not be accepted.** Mthonjaneni Municipality will not accept any responsibility for the delivering of bids by courier services or any other means that are not placed in the Tender Box, on or before the closing date and time of tender. The employer shall not take any responsibility for non-receipt of communications from a tenderer

The Bid Adjudication Committee reserves the right not to accept the lowest or any tender. Canvassing in the gift of Council is strictly prohibited and will lead to disqualification of the Tender

<b>Enquiries</b>	<b>Contact Person</b>	<b>Telephone</b>
Scope of Work	Mr. P.T. Xulu	0354502082 ext. 301
SCM Unit	Mr. B. Pienaar	0354502082 ext. 252

Mr. P. Sibiya  
Acting Municipal Manager