



## MTHONJANENI MUNICIPALITY

Tender Reference M1012 – 2016/17

Bidders are invited by the Mthonjaneni Municipality for the Consulting Engineering services to undertake the Feasibility Study, Costing, Designs, Develop Tender Documents and Monitoring the contractor during construction stage of a project.

Tender documents can be obtained from the SCM Department at Mthonjaneni Municipality's Main office, 21 Reinhold street Melmoth, during office hours (08h00 – 12h30 and 13h00 – 15h15 Monday to Thursdays and Fridays 08h00 – 12h30 and 13h00 – 13h30 only. Documents will be available as from 2 November 2016 till 8 November 2016 at the SCM Unit. No briefing session meeting will be held.

A non – refundable cash deposit fee of **R 403.00 (Four Hundred and Three Rand Only)** must be paid in advance to the cashier in the cashier's hall. No documents will be issued unless the tenderer pays the deposit. .

All Technical enquiries relating to this tender must be directed to Mr. Thulani Xulu Tel. Number:035 450 2082 or email: dts@mthonjaneni.org.za during office hours

Bidders must attach the following documents in order to be considered for this bid:

- Original and valid tax clearance
- ID(s) copies of company director(s)
- Proof of company registration
- Proof of payment for tender document purchase

Evaluation will be done on the following two-stage process in terms of National Treasury Circular No: 53

**Stage 1:** Assessment of Functionality. Only service providers who achieve a minimum of 70% of the total available points will qualify for stage two of the Evaluation .The points for stage one will be allocated as follows:

FUNCTIONALITY CRITERIA	POINTS
• Methodology and Gantt chart	= 20
• Quality plan and Time Frame	= 20
• Key Personnel (s), experience and Qualifications	= 30
• Completion Certificate(s) for similar project completed	= 30

### Stage 2:

The 90/10 Preferential Point System will be applied, where 90 points will be allocated for price and 10 points for B-BBEE Status. Tenders must submit a certificate issued by an Accounting Officer as contemplated in the CCA or a Verification Agency accredited by SANAS or a Registered Auditor or a Completed Declaration as required by the Amended Codes of B-BBEE

Duly completed tender documents sealed in an envelope marked with the tender number, Name and the closing date to be posted into the tender box at: **Mthonjaneni Municipal Tender Box (Next to Council Chamber), 21 Reinhold Street, Melmoth** not later than **11h00 on 14 November 2016** where they will be opened in public.

All writing will be in the English Language. **Facsimile, electronic and late bids will not be accepted.** Mthonjaneni Municipality will not accept any responsibility for the delivering of bids by courier services or any other means that are not placed in the Tender Box, on or before the closing date and time of tender. The employer shall not take any responsibility for non-receipt of communications from a tenderer

Mthonjaneni Municipality does not bind itself to accept the lowest or any of the bids and reserves the right to accept the whole or any part of the bids. Mthonjaneni Municipality also reserves the right to reject any or all Bids submitted, and to withdraw its decision to proceed with this undertaking at any time.

Canvassing in the gift of Council is strictly prohibited and will lead to disqualification of the Tender

Mr.P.P. Sibiya  
Acting Municipal Manager