



UMASIPALA **MTHONJANENI** MUNICIPALITY

Applications are invited from suitable qualified persons for the following position:

CHIEF FINANCIAL OFFICER

5 YEARS FIXED TERM CONTRACT

**SALARY: NEGOTIABLE IN TERMS OF GOVERNMENT GAZETTE NO. 40118 DATED 04 JULY 2016;
MINIMUM PACKAGE R 700 116.00 – MID POINT R 777 908.00 – MAXIMUM R 855 698.00; PLUS
PERFORMANCE BONUS**

KEY REQUIREMENTS:

- Relevant degree in Accounting/Finance/Economics or equivalent
- At least five years' experience in Finance Management in Local Government or similar environment
- Compliance with the MFMA unit standards as prescribed by Regulation 493 of 15 June 2007 as published in Government Gazette 29967 of 15 June 2007.
- Knowledge and understanding of financial computer systems
- Sound knowledge and understanding of Municipal Finance Management Act, Treasury Regulations and other legislations.
- Good knowledge and understanding of institutional governance systems and performance management
- A proven ability to communicate and negotiate in all spheres and levels of Government
- Advanced leadership skills, such as excellent interpersonal skills, managerial skills, strategic focus and ability to review concepts holistically.
- Ability to work under pressure
- Valid driver's licence

KEY PERFORMANCE AREAS:

- Manage and be responsible for planning, organising, leading and controlling all activities of Finance Department
- Manage financial risks, budget and treasury office
- Responsible for budget preparation, financial reporting, cash management, debt management, asset management and other duties as delegated in terms of MFMA and also as delegated by Accounting Officer
- Compile financial statements as regulated.
- Advise Accounting Officer and Mayor on the exercise of powers and duties assigned to them in terms of MFMA
- Ensure development and implementation of strategies and programmes that will ensure effective, efficient and sustainable financial performance of the municipality
- Ensure Implementation of Generally Recognized Accounting Practices (GRAP).
- Ensure implementation of Municipal Standard Chart of Accounts (MSCOA)

KEY COMPETENCIES:

- Strategic capability, organising and presentation skills
- Communication skills
- Programme and Project Management Skills
- Financial Management
- Problem Solving Management
- People Management and empowerment
- Service Delivery innovation
- Knowledge of Performance Management
- Partnership and Stakeholder relations

ENQUIRIES: MR P P SIBIYA –MUNICIPAL MANAGER ON TEL: 035 450 2082 EXT: 325

PLEASE NOTE: It would be expected of candidates to be subjected to evaluations and a competency test will be conducted. Previous employers and references will be contacted. Qualification verification will be done as well as criminal record. APPLICANTS WILL BE EXPECTED TO SIGN AN EMPLOYMENT CONTRACT AND PERFORMANCE AGREEMENT.

Applications on an Application for employment form obtainable from the Mthonjaneni Municipal website (www.mthonjaneni.org.za) accompanied by a comprehensive CV and certified copies of qualifications and ID should be submitted to: The Municipal Manager, Mthonjaneni Municipality, PO Box 11, Melmoth, 3835.

No e-mailed or faxed applications will be accepted.

Should you not be contacted within a period of thirty (30) days after the closing date, your application should be deemed to have been unsuccessful. Canvassing of councillors and management will result in the disqualification of the applicant. Mthonjaneni Municipality subscribes to and applies the principles of Employment Equity Act; preference will be given to candidates from designated groups in accordance with objectives of Employment Equity Act.

**P P SIBIYA
MUNICIPAL MANAGER**

CLOSING DATE: 30 JANUARY 2017