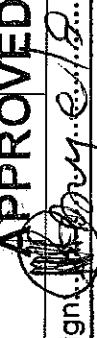


DEPARTMENT OF THE CHIEF FINANCIAL OFFICER

COMPONENT 3 - QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS FOR EACH VOTE

	NATIONAL KPA	PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	BUDGET	ANNUAL TARGET	QUARTER ENDING 30 SEPT		QUARTER ENDING 31 MARCH		QUARTER ENDING 30 JUNE	
						TARGET	ACTUAL	TARGET	ACTUAL	TARGET	ACTUAL
1											
BUDGETING AND REPORTING											
1.1	FINANCIAL MANAGEMENT AND FINANCIAL VIABILITY	Prepare and submit final 2018/2019 budget to Council for approval by 31 May 2017 in terms of section 24 (1) of the MFMA and Provincial and National Treasury by 14 June 2017 as per budget regulation section 35 (a) of Government Gazette No 32141.	Date of submission of Budget time schedules/Budget process plan to Council	R 0	31-Aug-17	31-Aug-17	-	-	-	-	-
			Date of submission of Draft Budget to Council	R 0	31-Mar-18	-	-	31-Mar-18	-	-	-
			Date of approval of Final Budget by Council	R 0	31-May-18	-	-	-	-	31-May-18	-
			Date of submission budget to National Treasury and Provincial Treasury	R 0	14-Jun-18	-	-	-	-	14-Jun-18	-
1.2	FINANCIAL MANAGEMENT AND FINANCIAL VIABILITY	Prepare and submit the Mid-Year Financial Review of the 2017/2018 budget to the Mayor by 25 January 2018 in terms of section 72 (1) of the MFMA and Provincial and National Treasury.	Date of submission of S72 report to Mayor	R 0	25-Jan-18	-	-	25-Jan-18	-	-	-
			Date of submission of S72 report to National and Provincial Treasury.	R 0	08-Feb-18	-	-	08-Feb-18	-	-	-
1.3	FINANCIAL MANAGEMENT AND FINANCIAL VIABILITY	Prepare and submit the adjustments budget, if required, to Council by 28 February 2018 as per section 24 (3) of the MFMA and Provincial and National Treasury within 10 working days after the submission to the Mayor as per the submission to the Mayor as per	Date of submission of adjustments budget to Council	R 0	2018/02/29	-	-	2018/02/29	-	-	-
			Date of submission of adjustments budget to NT and PT	R 0	14-Mar-18	-	-	14-Mar-18	-	-	-
1.4	FINANCIAL MANAGEMENT AND FINANCIAL VIABILITY	Prepare and submit monthly financial reports to the Mayor, Provincial and National Treasury in terms of section 71 (1) of the MFMA within 10 working days after month end and to the portfolio committee within 2 months.	Number of S71 reports submitted to the Mayor within 10 days after month end	R 0	12	3	3	3	3	3	3
			Number of S71 reports submitted to MANCO.	R 0	12	3	3	3	3	3	3
1.5	FINANCIAL MANAGEMENT AND FINANCIAL VIABILITY	Submit the complete set of Annual Financial Statements for 2016/2017 financial year to the Auditor General by 31 August 2017 in terms of section 126 (2) of the MFMA.	Date of submission of AFS to AG	R 0	31-Aug-17	31-Aug-17	-	-	-	-	-
1.6	FINANCIAL MANAGEMENT AND FINANCIAL VIABILITY	Submit the Financial Auditor General Report of 2016/2017 financial year to Council by 31 January 2018 in terms of section 121 (1) of the MFMA.	Date of submission to Council	R 0	31-Jan-18	-	-	-	-	-	-
						2017 -06- 22		APPROVED		Sign: 	
						Umkhandlu Ka Masipala Wase		MTHONJANENI		- Municipality / Munisipaliteit	
						21 Reinhold Street P.O. Box 11, Melmoth		Tel: 035 450 2082		Fax: 035 450 2056	

1.7	FINANCIAL MANAGEMENT AND FINANCIAL VIABILITY	Submit quarterly reports details of all loans as part of the quarterly financial report to MANCO on a quarterly bases	Number of reports to MANCO	R 0	12	3		3		3	
1.8	FINANCIAL MANAGEMENT AND FINANCIAL VIABILITY	Submit quarterly reports of the investment register with details of investment, period, interest rate and term as part of the quarterly financial report to MANCO	Number of reports to MANCO	R 0	12	3		3		3	
2	REVENUE ENHANCEMENT										
2.1	FINANCIAL MANAGEMENT AND FINANCIAL VIABILITY	Develop and implement the Revenue Enhancement Strategy (RES) to enhance revenue collection and guide in the development of revenue policies by 30 September 2017.	Revenue Enhancement Strategy Document	R 0	Submit the final RES by 2017-09-30	Approval of the Revenue Enhancement strategy by Council by 30 September 2017.		-		-	
2.2	SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT	Ensure that speed point for payment facility is installed and functional by 30 August 2017.	Date of installation of Speedpoint payment facility	R 0	Speedpoint payment facility to be installed by 30 August 2017.	Speedpoint payment facility to be installed by 30 August 2017.		-		-	
2.3	SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT	Ensure that 24 hour vending station facility for Electricity sales which is available to public by 30 September 2017.	Date of availability of vending facility	R 0	Vending station to be available by 2017/09/30	Vending station to be available by 2017/09/30		-		-	
2.4	FINANCIAL MANAGEMENT AND FINANCIAL VIABILITY	Prepare and submit quarterly report to MANCO on the Financial Viability of Whorlton LM and the achievement of 65% debtors collection target. 4 reports by 30 June 2018	Number of reports submitted.	R 0	65% debtor collection and 4 reports submitted to MANCO by 30 June 2018.	65% Collection		65% Collection		65% Collection	
2.5	FINANCIAL MANAGEMENT AND FINANCIAL VIABILITY	Submit monthly Grant reports to the relevant Provincial Departments on all DORA grants received within 10 working days after month end in terms of section 71 (5) of the MFMA. 12 reports by 30 June 2018.	Number of grant reports submitted	R 0				3		3	
3	SUPPLY CHAIN MANAGEMENT										
3.1	FINANCIAL MANAGEMENT AND FINANCIAL VIABILITY	Submit the annual review report on the Supply Chain Management policy to Financial Services Portfolio Committee and Council by 31 May 2018 for 2018/2019 financial year.	Date of approval of the Supply Chain Policy review	R 0	Submit the final reviewed SCMP council by 2018-05-31	-		-		Submit the final reviewed SCMP council by 2018-05-31	
3.2	FINANCIAL MANAGEMENT AND FINANCIAL VIABILITY	Prepare and submit annual report by 31 August 2017 on the implementation of the Supply Chain Management policy for the 2016/2017 financial year to MANCO.	Date of submission of Annual 16/17 SCM report to MANCO	R 0	31-Aug-17	31-Aug-17					
3.4	FINANCIAL MANAGEMENT AND FINANCIAL VIABILITY	Control and monitor stores by conducting quarterly total stock counts and report on the results / variances	Date of submission of Annual Variance report to MANCO		31-Aug-17	31-Aug-17					

4		annually within 2 months after the financial year end to MANCO.	Number of total stock counts	N/A	4	1	1	1	1	1
4.1										
	FINANCIAL MANAGEMENT AND FINANCIAL VIABILITY	Monitor the payment of creditors and salaries by submitting monthly reports to MANCO.	Percentage salary payments made within 7 days after month end	R 0	100%	100%	100%	100%	100%	100%
			Creditors payments are made within 30 days of receipt of an invoice	R 0	100%	100%	100%	100%	100%	100%
			Number of reports to MANCO	R 0	12	3	3	3	3	3
5										
	FINANCIAL MANAGEMENT AND FINANCIAL VIABILITY	Ensure the review of the Asset policy for 2018/2019 financial year by 31 May 2018	Date of approval of Asset Policy by Council	R 0	31-May-18	-	-	-	-	31-May-18
5.2										
	FINANCIAL MANAGEMENT AND FINANCIAL VIABILITY	Compile and submit quarterly reports on Asset Management to MANCO. 12 Meetings by 30 June 2018.	Number of reports to MANCO	R 0	12	3	3	3	3	3
5.3										
	FINANCIAL MANAGEMENT AND FINANCIAL VIABILITY	Compile and submit quarterly Insurance Reports to MANCO.	Number of reports to MANCO.	R 0	12	3	3	3	3	3
6										
6.1										
	FINANCIAL MANAGEMENT AND FINANCIAL VIABILITY	Ensure the successful implementation of mSCOA systems and go live on 01 July 2017.	Date of transaction live on 01 July 2017	R 1 547 000	MSCOA transaction live by 01 July 2017.	01-Jul-17	-	-	-	-
7										
7.1										
	Community and social development	Providing indigent households with access to free electricity (50 Kwh per household) by 30 June 2018.	Number of households with access to free basic electricity	R 1 440 000,00	Indigent households to receive free basic electricity.	-	-	-	-	1974 households
8										
8.1										
	Institutional Development and Municipal Transformation	Ensure the monthly staff meetings with Finance Department and keep record of minutes of meetings. 12 department meetings by 30 June 2018.	Number of monthly meetings	R 0	12 Meetings	3	3	3	3	3
8.2										
	Institutional Development and Municipal Transformation	Ensure the monthly management meetings with Finance Department and keep record of minutes of meetings.	Number of monthly meetings	R 0	12 Meetings	3	3	3	3	3
	COMMUNITY AND SOCIAL SERVICES	Ensure the submission of 4 quarterly report to MANCO by 30 June 2018.	Number of B2B reports submitted to MANCO	R 0	4 Reports submitted to MANCO by 30 June 2018	1 B2B report submitted to MANCO.	1 B2B report submitted to MANCO.	1 B2B report submitted to MANCO.	1 B2B report submitted to MANCO.	1 B2B report submitted to MANCO.