



**Supply Chain Management Unit  
MTHONJANENI MUNICIPALITY MELMOTH**

**REQUEST TO QUOTE      Reference no: M0021**

**Supply, Delivery and Offloading to Protection Services Department of:**

06 x Ladies Stockings Mexican Silver  
07 x Traffic Bronze 100% Waterproof Rain Trousers with Elastic Waist  
07 Brown Combat Fatigue Boots  
02 x Brown Ladies Round Parabellum Shoes  
02 x Brown Ladies Square Toe Parabellum Shoes  
02 x 60mm Adjustable Web Insert Buckle Belt With Mthonjaneni Traffic Star Badge  
02 x Brown Leather Ladies Hand Bags  
07 x Brown Men Parabellum Shoes  
02 x Brown Leather Belt  
18 x Traffic Bronze S/S Combat Fatigue Shirts with: Embroided Mthonjaneni Shoulder Flashers attached, Embroided Name Tag on Right Chest attached, Embroided Mthonjaneni Star attached on Left Chest  
07 x Khaki Colour S/S Lacoste Style Golf Shirt : Embroided name Tag on the Right Chest attached, Embroided Mthonjaneni Star attached on Left Chest  
42 x Traffic Bronze Long Wool Blend Opt-fresh Socks  
02 x Traffic Bronze & Yellow Northwester Style Multipurpose 100% Waterproof Winter Rain Jacket with attached: Embroided Mthonjaneni Shoulder Flashers attached and Embroided Mthonjaneni Star attached – Left Chest  
04 x Ladies Formal Uniform Slax with 60mm Belt Loops / RTI Colour – Klahari Sands  
05 x Ladies Formal Uniform Skirts / RTI Colour – Kalahari Sand  
21 x RTI Style Combat Fatigue Trousers  
21 x Traffic Bronze S/S Pantera Style Shirts with: Embroided Mthonjaneni Shoulder Flashers attached, Embroided Name Tag on Right Chest attached, Embroided Mthonjaneni Star attached Left Chest  
05 x Traffic Bronze L/S Pantera Style Shirts with: Embroided Mthonjaneni Shoulder Flashers Attached, Embroided Name Tag on Right Chest attached, Embroided Mthonjaneni Star attached on Left Chest

Enquiries must be directed as follow: Technical information for this quote should be directed to Derek – Tel 0836322466. Enquiries regarding this request to quote document must be directed to the Procurement Clerk – Tel 0354502082 ext. 203 during office hours. .08h00 – 12h30 and 13h00 – 15h15 Monday to Thursday and Fridays 08h00 – 13h00 and 13h00 to 13h30 only.

Council reserves the right not to accept the lowest or any tender. Canvassing in the gift of Council is strictly prohibited and will lead to disqualification of the Quote. Registration on the on the Mthonjaneni Municipality's Database is encouraged prior to the submission or closing date of this Request to quote

1. Validity period of request: 31 Oct 2016 (7h30) to 07 Nov 2016 (11h00)
  2. Completed quotations, including all required documents, must be placed in an envelope, sealed and clearly printed "Uniform " on the envelope and handed in and registered at the Procurement Clerk, SCM Unit – Mthonjaneni Municipality on or before 11h00 on 07 November 2016
  3. The following compulsory documentation to be attached to this quotation:
    - a) Valid and Original Tax Clearance Certificate OR Tax Compliance Status Pin
    - b) Certified Copy of BBBEE Certificate issued by SANAS or a registered Auditor approved letter by IRBA or an Accounting Officer, as Contemplated, in the CCA and valid for a yearOR  
Declaration as required by the Amended Codes of BBBEE
- Completed:
- c) MBD 4 - Declaration of Status
  - d) MBD 6.1 – Preference Points Claim
  - e) MBD 6.2 - Local Production
  - f) MBD 8 - Past SCM Practises
  - g) MBD 9 – Independent Bid Determination
5. DO NOT PLACE ENVELOPE WITH COMPLETED QUOTATIONS IN THE TENDER BOX, QUOTATIONS IN THE TENDER BOX WILL NOT BE CONSIDERED.

No Telephonic, facsimile, electronic and late quotations will be accepted. Mthonjaneni Municipality will not accept any responsibility for the delivering of a quote by a courier services or any other means that are described on or before the closing date and time of request to quote

A copy of this request, MBD 4, 6.1, 6.2, 8, 9 is also available on the municipality's web- site: [www.mthonjaneni.org.za](http://www.mthonjaneni.org.za) or from the SCM Unit.

Thank you

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PP Sibiya  
Acting Municipal Manager