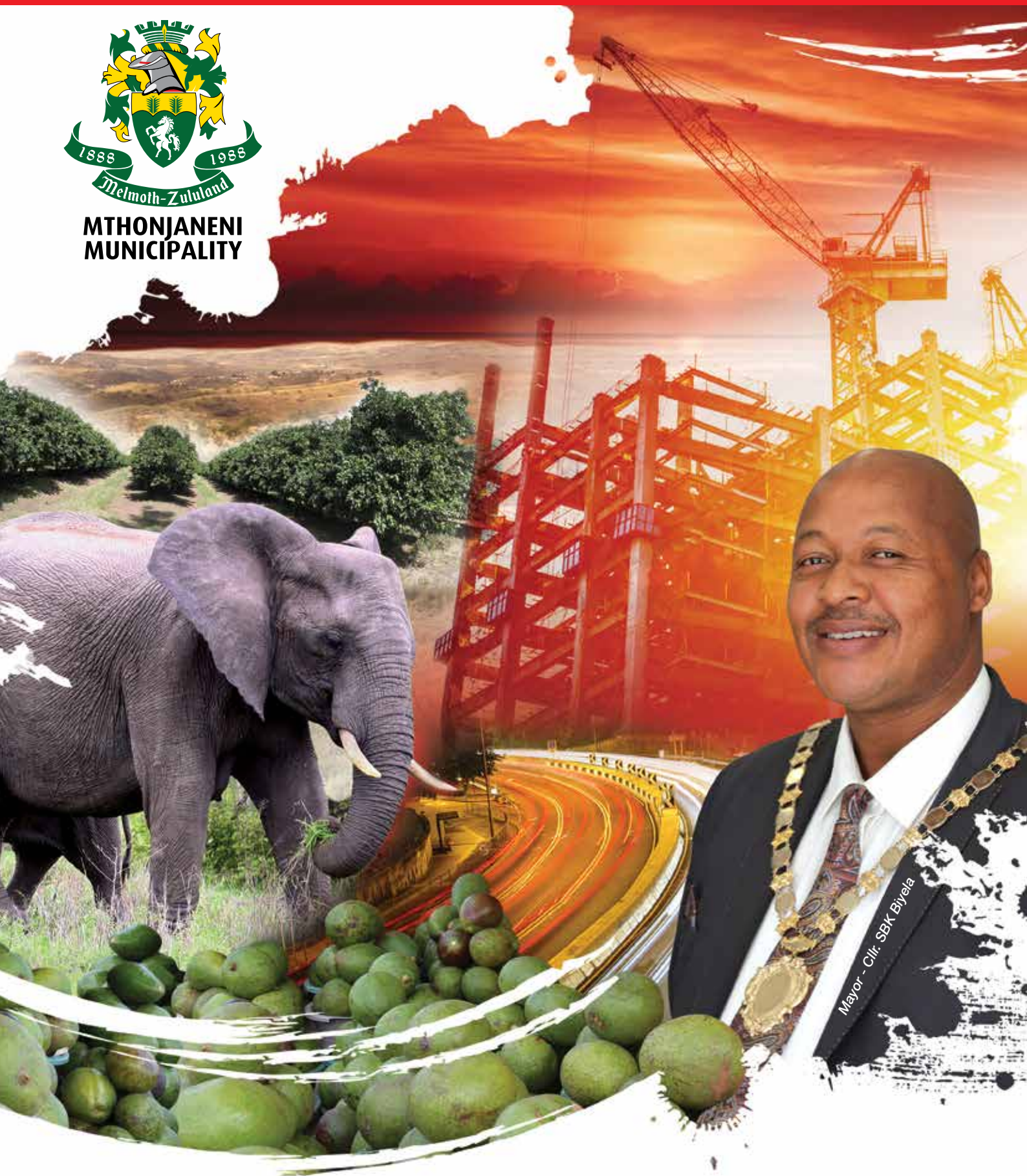


ANNUAL REPORT 2016/2017



**MTHONJANENI
MUNICIPALITY**



Mayor - Cllr. SBK Biyela

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MAYOR'S FOREWORD



His Worship: The Mayor
Cllr SBK Biyela

2016/2017 financial year has been a year for us all as South Africans to elect new leadership for our municipalities. We as Mthonjaneni were able to hold free, fair and peaceful local government elections on the 3rd of August 2016.

We wish to congratulate all political structures for the tolerance and co-operation in ensuring that the elections we had were fair and peaceful. We also thank the religious organisations and their leadership on their prayers for our elections.

The elections saw our municipality growing as we inherited four wards from Ntambanana and we ensured that these wards felt that they are full part of us as Mthonjaneni.

We also like to thank all our communities for the role they played during the election of our ward committee members. The reports submitted on monthly bases to the public participation desk is an indicator that our ward committees are functional and this shows that our communities elected people whom they were sure that they will make our municipality to excel in service delivery.

Our Municipality indeed considered the input by our from the IDP and budget road shows to fast track and deliver services to our community. Our operational budget in this financial year was around R160 Million. We did ensure that we prioritise service delivery with the limited amount that that we had.

The following projects were done during the 2016/2017 financial year.

Ward No.	Project Name
3	Mthonjaneni Multi Purpose Sports Hall
	Upgrading of Rural Roads at Mthonjaneni
2	Mabhensa Sports Field (AFA) MIS 238092
	Upgrade of Rural Roads in Mthonjaneni Phase 2
2 & 3	Urban Roads Upgrade & Rehabilitation Phase 5A

1	Lumbi Sports Field Ward 1
3	Oviceni Creche
4	Mkhakhwini Community Hall
2	Thubalethu Housing – Bulk Roads and Associated Services
4, 7 & 8	Siyavuna Electrification Project - Phase 1, 2 & 3
4	Bomvini/ Manzawayo / Thunzini Electrification Project

We were able to complete even the projects that were left under way from Ntambanana municipality.

It is a great gratitude to announce that we assisted students with funding for University registration and we were able to trace their performance which we have learned that they are up to the task in their studies. The programme for drivers' licences that we also introduced during this financial year has materialised as some of the youth that got the opportunity has passed their driving licences. Our youth also got an opportunity to come and share ideas during our youth summit. By these projects we were not only bringing hope to our youth but also alleviating poverty and opening doors for them towards job opportunities.

We also capacitated our small businesses by holding the Business indaba with an aim of ensuring that our people get exposed to the business world as we invited experienced business sectors to guide and share with us their experiences.

Our promise to see the standard of living of our people improving was also attended as we managed to create about 180 job opportunities through the EPWP Incentive program.

Indeed we believe that we are doing all our best to deliver services to the community and we wish to ensure our communities that we will attend to your needs as eluded in the IDP.

Trust uswe are really committed in service delivery and improving the lives of our people.

Thank you.

MUNICIPAL MANAGERS FOREWORD



MR PP SIBIYA
MUNICIPAL MANAGER

It is a great pleasure for all of us especially the administrative section of our municipality to realise the services that we have rendered to our communities. It was indeed a very challenging task for us considering that our municipality have grown from six wards to thirteen wards. Our municipality is still operating with a budget of six wards although Mthonjaneni inherited four wards from the defunct Ntambanana Municipality. With a minimum budget that we have, we manage to service all people of Mthonjaneni equally and fair.

We have ensured that service delivery is our main priority as we envisage communities with improved standards of living. We have attended almost all categories within our community starting from youth to elderly people.

I am very glad to report that, in 2016/2017 financial year, our municipality got unqualified audit opinion from Auditor General of South Africa. This is clear evidence that tax payers money are in a good hands. We are very close now to the clean audit. This proves without reasonable doubt that we are not corrupt and we do not condone any act of maladministration in Mthonjaneni. This report encourages us accelerate to the services we rendered to the community.

Due to the economic downfall, the management of Mthonjaneni adopted a circular 82 of Municipal Finance Management Act no 56 of 2003. This circular dictates on how municipalities should reduce their spending. We believe that, by adopting this circular we will save more money and fast track service delivery to our communities.

Our commitment to you was based on the submissions made from IDP and Budget road shows as we wanted to attend to your needs.

We trust that we have tried our level best to fast track service delivery and reduced poverty by creating job opportunities, empowering youth and brought projects to wards as per the Council priorities.

We are looking forward to ensure that we work tirelessly in improving the standard of living of our community.

Thank you.

MTHONJANENI COUNCIL



Cllr S.B.K Biyela

His Worship, The Mayor



Cllr P.E Ntombela

Deputy Mayor (Ward 4 Councillor)



Cllr N.A Mbatha

Speaker



Cllr M.N Biyela (ward 1)



Cllr E.M Masikane (Ward 2)



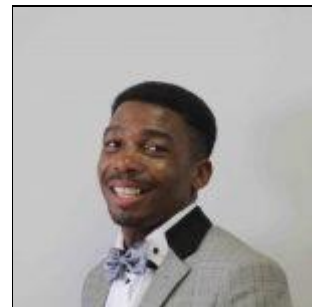
Cllr M.E Zulu (ward 3)



Cllr Z.A Sibiyi (ward 5)



Cllr M.S Zulu (Ward 6)



Cllr E.M Mthembu(Ward 7)



Cllr V.M Mchunu (ward 8)



Cllr T.F Zincume (Ward 09)



Cllr J Mlawu (Ward 10)



Cllr D.F Xulu (Ward 11)



Cllr B.N Zwane (Ward 12)



Cllr T.E Mpungose (Ward 13)



Cllr N.P Shobede (PR)



Cllr H.K.L Zungu (PR)



Cllr N.N Nzuza (PR)



Cllr M.N Ndlangamandla (PR)



Cllr D.M Dlodla (PR)



Cllr M.J Xulu (PR)



Cllr S.P Buthelezi (PR)



Cllr B.M.T Sibiya (PR)



Cllr D.M.O Ngcobo (PR)



Cllr P.S.M Mchunu (PR)

MTHONJANENI MUNICIPAL JURISDICTION DEMOGRAPHICS

4.1. POPULATION STATISTICS.

The 2016/2017 IDP Review makes use of the 2011 STATSSA Census data and the 2001 Census information. The municipality acknowledges that Stats SA conducted a Community Survey in 2016 however the ward information has not been released by stats SA and as a result this IDP document does not reflect any ward statistic information.

The 2011 Census Data indicates that the population of the Mthonjaneni Municipality had decreased from 50,382 people in 2001 to 47,818 people in 2011. After the redetermination of municipal boundaries in 2016 and the inclusion of four wards from Ntambanana Municipality the Mthonjaneni municipality now has a total population of 78 884. The 2007 figures indicate a total population of 47,010 which indicates a decline of -6.69% from the 2001 population statistics. When comparing the population growth between 2001 and 2011 a total negative growth rate of -5.25% was experienced.

Mthonjaneni Municipality; Key Municipal Demographic Information 2001 Census & 2011 Census

	After 2016 redetermination of municipal boundaries.	2011	2007	2001
Total Population	78884	47, 818	47, 010	50, 383

Ward	Black African	Coloured	Indian or Asian	White	Other	Grand Total
1	7835	112	66	217	30	8259
2	6942	66	8	62	39	7117
3	8830	5	7	3	-	8845
4	7656	14	15	30	7	7722
5	9931	7	15	2	5	9960
6	5895	9	3	5	1	5914
Total	47089	214	114	320	81	47818

Mthonjaneni Population (2016 Census) per gender

Age	Male	Female	Total
00-04	6824	6506	13330
05-09	6105	5915	12020
10-14	5713	5577	11290
15-19	3628	3974	7602
20-24	3215	3632	6847
25-29	2378	3011	5389
30-34	1842	2622	4464
35-39	1297	2169	3466
40-44	1166	1584	2750
45-49	1006	1391	2397
50-54	875	1588	2463
55-59	727	1252	1979
60-64	465	850	1315
65-69	382	974	1356
70-74	272	642	914
75-79	216	349	565
80-84	53	316	369
85+	80	287	367
Total	36245	42639	78884

DEPARTMENT OF COMMUNITY SERVICES ANNUAL REPORT

COMMUNITY SERVICES

INTRODUCTION

The Department embarked on various projects for the 2016/17 financial year. The report is to give broad information on the projects that took place. It will further present the progress within the community services department.

Community Services Department of Mthonjaneni Municipality comprises of the following sections:

- a) Social Services
 - Sport and recreation Section
 - Special programme Section
 - Youth section
 - LED Section
- b) Disaster Management /Fire Section
- c) Protection Services

SPORT AND RECREATION

1. SALGA KZN-DSR GAMES 2016

The Community Services Department within the municipality of Mthonjaneni successfully organized local SALGA KZN-DSR games. These games were hosted at Mthonjaneni Sportsfield on 27 August 2016. Sports codes that were played were: Soccer, Netball, Volley ball, Karate, Rugby and Boxing. The winners from different codes were selected to represent the Municipality at District and Provincial level.

Mthonjaneni municipality Councillors



Imidlalo yakwa SALGA KZN-DSR

UMnyango woMphakathi kuMasipala wase Mthonjaneni uhlele futhi ngempumelelo usuku lwezemidlalo. Lemidlalo ibibanjelwe ezinkundleni zemidlalo zase Mthonjaneni. Imidlalo ehlukahlukene eyayidlalwa kwakuyibhola lezinyawo, ibhola lomnqakiswano, volley ball, umkhalambazo, ibhola lombhoxo kanje nomdlalo wesibhakela. Kwabakhethwa kulemiqhudlwano badlulela phambili ukuyomela uMasipala ezingeni lesiFunda sase King Cetshwayo nase zingeni lesiFundazwe emidlalweni ehlukene.

Soccer team



SPECIAL PROGRAMME

1. Reed Dance

The Community Services Department within the Municipality of Mthonjaneni have successfully organized that the Municipality participate in Reed Dance ceremony that normally takes place yearly at the Enyokeni Royal Palace at KwaNongoma. 750 maidens were transported by 9 buses to attend the Reed Dance ceremony. The Mayor of Mthonjaneni Municipality, Cllr S.B.K. Biyela encouraged the maidens to be proud of their culture and to abstain from sexual activities till they are old enough to engage on them.

The Mayor, Deputy Mayor, Speaker and the maidens



Umkhosi woMhlanga

UMnyango wezindaba zoMphakathi kuMasipala wase Mthonjaneni uhlele ngempumelelo ukuba uMasipala ube yingxenye yoMkhosi woMhlanga oba minyaka yonke esiGodlweni seSilo Enyokeni KwaNongoma. Zingamakhulu ayisikhombisa namashumi amahlanu (750) izintombi ezahanjiswa ngamabhasi ayisishiyagalolunye ukuba zibe yingxenye yalomkhosi. UMeya wase Mthonjaneni, uKhansela S.B.K. Biyela wakhuthaza izintombi ukuba ziziqhenye ngamasiko azo futhi zingazimbandakanyi ocansini kuze kube isikhathi esifanele.

His Worship The Mayor Cllr SBK Biyela (centre), HON Deputy Mayor Cllr PE Ntombela (left), Inkosi PC Biyela of Obuka Traditional Council (right), HON Speaker Cllr NA Mbatha (far right) and the maidens



2. Heritage Month

The Community Services Department within the municipality of Mthonjaneni successfully organized local Heritage celebration for the Municipal staff during the heritage month in September. The event took place at Mthonjaneni Town hall. All Municipal departments participated by performing different cultural dances. The cultural dances included: Indlamu, Isishiyameni, Umshado and many more. The Honourable Mayor, Cllr S.B.K. Biyela graced the event by his presence.

Mthonjaneni Municipality staff



Inyanga yamagugu

UMnyango woMphakathi kuMasipala wase Mthonjaneni uhlele futhi ngempumelelo usuku lokubungaza inyanga yamasiko lwabasebenzi. Lomcimbi ububanjelwe ehholo ledolobha eMthonjaneni. Yonke iminyango kaMasipala yaba nethuba lokhukhombisa ngemigido ehlukahlukene ukubungaza lolusuku. Lemigido kwabe kuyi: Indlamu, Isishiyameni, Umshado nokunye. UMhlonishwa uMeya waba ingxenye yomcimbi okwenza umcimbi wabusiseka.

Mthonjaneni Municipality staff



YOUTH ACTIVITIES

1. UNkulunkulu nomuntu omusha prayer day

The Community Services Department within the municipality of Mthonjaneni successfully organized youth prayer day in October. The event took place at Mthonjaneni Sportsfield. Over 3000 people from all 13 wards attended. The main aim of the prayer day was to pray for peace in the area after there were brutal killings in Ward 1 and Ward 9. The prayer was also for matriculants since the exams were around the corner. The prayer was graced by the presence of the Honourable Prince M.G. Buthelezi, Member of Parliament, Prime Minister of the Zulu Nation and the President of Inkatha Freedom Party.

Honourable Prince M.G. Buthelezi with the Mayor Cllr SBK Biyela



Umkhuleko kaNkulunkulu nomuntu omusha

UMnyango woMphakathi kuMasipala wase Mthonjaneni uhlele futhi ngempumelelo usuku lomkhuleko kaNkulunkulu nomuntu omusha. Lomkhuleko wabanjelwa ezinkundleni zemidlalo zase Mthonjaneni. Bangaphezulu kwezinkulungwane ezintathu (3000) abantu abavela kuwo wonke amawadi alishumi nantathu (13) akhele uMasipala waseMthonjaneni. Inhloso yokuhlela lomkhuleko kwakuwukuzokhulekela ukuthula emva kwezigameko zokubulawa kwamalunga emindeneni ehlukene eyakhele uWadi 1 no Wadi 9. Kwabuye kwakhulukelwa nabafundi bebanga leshumi njengoba ukuhlolwa kwabo kwase kusondele. Lomkhuleko waba yisibusiso ngokuba khona kuka Mhlonishwa uMntwana wakwaPhidangene, Inkosi M.G. Buthelezi oyilunga lePhalamande kuHulumeni omkhulu, onguNdunankulu wesizwe samaZulu, nongu Mengameli weqembu leNkatha yeNkululeko.

The Mayor, Deputy Mayor and Speaker



2. Zulu Dance

The Community Services Department within the municipality of Mthonjaneni successfully organized local Zulu Dance competition. The competition was hosted at Mthonjaneni Town Hall. Genres that were performed were: Indlamu (males), Amahubo (Females), Isizingili (Females) and Isishiyameni (Males). There were prizes that were won on the day and the prizes per genre were:

- Position 1 – R 3000.00
- Position 2 – R 2000.00
- Position 3 – R 1000.00

All position 1 winners from different codes were selected to represent the Municipality at King Cetshwayo District Ingoma Competition.

Indlamu



Umnkcintiswano wengoma

UMnyango woMphakathi kuMasipala wase Mthonjaneni uhlele futhi ngempumelelo usuku lomncintiswano wengoma kuMaspala wase Mthonjaneni. Lomncintiswano ububanjelwe ehholo ledolobha lase Mthonjaneni. Kwancintiswana ngemikhakha ehlukehlukehene yengoma. Lemikhakha okwakuncintiswana ngayo ilena: Indlamu (yabafana), Amahubo (abesifazane), Isizingili (sabesifazane) kanye nesi Shiyameni (sabafana). Kunemiklomelo eyayiwina ngalolusuku ngokwemikhakha okwakuncintiswana ngayo. Imiklomelo yama kanje:

- Ophume phambili - R 3000.00
- Ophume isibili - R 2000.00
- Ophume isithathu - R 1000.00

Bonke abaphuma phambili emikhakheni eyehlukehene yibona abakhethwa ukuyomela uMaspala emncintiswaneni weNgoma weSifunda sase King Cetshwayo.

Amahubo



BURSARIES

Within the youth office in January we were given the opportunity to facilitate the bursary scheme project together with corporate department. The bursary scheme supported 84 students with registration fee of R4000.00 per student. On the 15th of January 2017 a ceremony was done at the town hall which was to award these 84 students with bursaries. The event was attended by the Mayor together with councillors of the municipality. On the day the municipality further awarded top 10 students who passed well with the school of Mthonjaneni. The top 3 were given laptop together with R4000.00 and number one of the top ten was given R10 000.00.

Beneficiary



PROGRESS REPORT ON THE PROJECT.

After the award ceremony the students were called to check on how they registered as a way of monitoring the contribution made by the municipality. Most of the students registered well and appreciated the call from the municipality.

The University of Kwa-Zulu Natal then emailed the municipality the progress report of these students together with a proof of payment from their side. Please the attached emails. These students are doing well and are adapting to the new life of Higher Education.

Beneficiary



DRIVERS LICENCE PROJECT

The Mayor His Worship Cllr S.B.K Biyela came up with this project for young people in assisting them to get drivers licences. The Mayor said that; one of the municipalities core values that guide the municipality which is **commitment**, he said that indeed the municipality is committed to youth development and perceive this project as that which will improve their employability prospects. The Youth of Mthonjaneni were set to benefit from this initiative that aims to assist them in getting their drivers' licences as it is one of the requirements in almost 85% of job advertisements.

3.2 OBJECTIVES OF THIS INITIATIVE

- Support the youth on their employability prospects.
- Skills development.
- Participate on youth development initiative of His Worship The Mayor.

DRIVERS LICENCE LAUNCH

The event was held on the 15th of February 2017 at the Town hall. The launch was graced by the Presence of His Worship the Mayor Cllr S.B.K Biyela. 84 beneficiaries attended the launch together with their two parents as it was requested. The event was a great success as the team worked hard to make it a success being assisted by the Director of Community Services.

On the day parents of these beneficiaries were excited and passed their gratitude to the Mayor for his outstanding commitment to the youth of Mthonjaneni. One could witness the joy on the faces of the beneficiaries on the opportunity. The launch saw a number of people within the communities of Mthonjaneni being thankful about this project as it was for the first time being initiated within the municipality.

The event was attended by people close to 450 which comprised of the beneficiaries, two of their parents, councillors, tribal leaders, community leaders, government departments and the religious sector.

1st YOUTH SUMMIT 22 JUNE 2017

The municipality hosted the first Youth Summit the 22nd of June 2017. 30 delegates per ward were in attendance which constituted 390 delegates and other relevant stakeholders.

- The youth benefited from the summit as they were informed on various projects done within the municipality those are to develop the youth.
- 19 drivers licence beneficiaries were awarded their drivers licence card.
- The first draft 2017-2021 Youth policy was presented to the youth for their inputs.
- The youth were given an opportunity to give feedback on their state of youth development per wards.
- Co-operatives information was shared to the youth on how they need to form themselves and be able to benefit from the co-operatives plan of the municipality.

His worship The Mayor Cllr SBK Biyela



Youth Officer [Bria Ntuli]



Youth response



FIRE/ DISASTER MANAGEMENT

1. Demographic Characteristics

2.1 Population Statistics and Location / Settlements

The 2017/2018 Mthonjaneni IDP Review makes use of the 2011STATSSA Census data and the 2001 Census information. The municipality acknowledges that Stats SA conducted a Community Survey in 2016 however the ward information has not been released by stats SA and as a result this IDP document does not reflect any ward statistic information.

The 2011 Census Data indicates that the population of the Mthonjaneni Municipality had decreased from 50,382 people in 2001 to 47,818 people in 2011. After the redetermination of municipal boundaries in 2016 and the inclusion of four wards from Ntambanana Municipality the Mthonjaneni municipality now has a total population of 78 883. The 2007 figures indicate a total population of 47,010 which indicates a decline of -6.69% from the 2001 population statistics. When comparing the population growth between 2001 and 2011 a total negative growth rate of -5.25% was experienced.

Table 1: Mthonjaneni Municipality; Key Municipal Demographic Information 2001 Census & 2011 Census

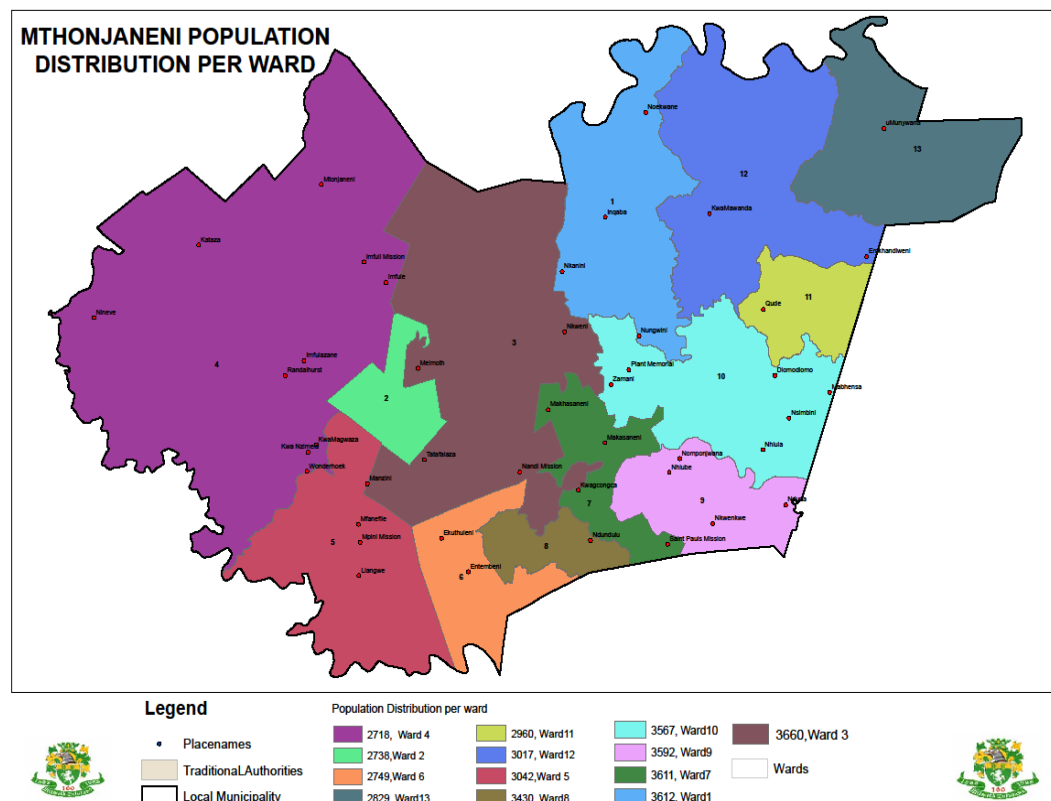
	After 2016 redetermination of municipal boundaries.	2011	2007	2001
Total Population	78884	47, 818	47, 010	50, 383

2.2 Population Density

Population densities in the Mthonjaneni Local municipality show a decline in density from the western boundary of the municipality to the eastern boundary of the Municipality. The highest densities are found around Ndundulu which has a density of 150 to 200 people per km².

In particular the northern, southern and central area stretching from the western boundary is primarily sparsely populated with a population density of less than 50 people per square kilometre. The north western boundary of the municipality has a density of less than 10 people per km². Please refer to figure 2 for depiction of the above. Based on the STATSA 2011 census, the figure below indicates the population concentrations within the Mthonjaneni Municipality.

Map 1: Population Distribution



3.1 Institutional Arrangement

Institutional Indicators	Status	Remarks
Disaster Management Plan	Due for compilation	Disaster Management Act of 57 Of 2002 mandates municipalities to compile their Disaster Management Plans. The process of compiling this plan through out-sourcing had a number of challenges. As a result the Disaster Management section has decided to compile this document in-house. The process of drafting the DMP has commenced and is done in-house. The first draft will be ready by 30 September 2017
Disaster Management Advisory Forum	In place	Mthonjaneni Disaster Management Advisory Forum is in place and its sits once per quarter in terms of the SDBIP 2016/2017. The last quarter meeting was held on the 4 th April 2017 and old Council Chambers. It is noted that there is a poor attendance of Sector Departments in this meeting
Disaster Management Portfolio Committee	Community Portfolio Committee is in place which deals among other all issues of Disaster Management related issues	Reports are submitted quarterly to this committee
Disaster Social Relief Policy	The draft is in place	Submitted to relevant committees for approval
Disaster Management Personnel	<p>The Manager is in place absorbed from the former Ntambanana Municipality</p> <p>No designated Disaster Management Officer</p> <p>11 Fire Fighters and 1 Fire Officer</p>	<p>The post for the Disaster Management Officer is budgeted for.</p> <p>We have two shifts, i.e Shift A with 6 Fire Fighters and Shift B with 5 Fire Fighters. They are all qualified Fire Fighters. Their qualification are accredited by SAESI</p>
Operational Equipment	1 Fire Engine Truck and 1 Bakke with skid unit and 1 trailer. The Fire Engine is equipped with rescue, forcible entry, medical and fire fighting equipment.	
Fire Services Standing Orders and Fire Service Disciplinary Code	Required to promote discipline in the Fire Service	Fire Services Standing Orders and Fire Service Disciplinary Code were also drafted and workshop of the affected

members was conducted on the 28 June 2017. Both Documents were crafted in house and sent to Community Services for its consideration.

3.2 Heavy Rain and House Fire Incidents

The Financial Year 2016/2017 was characterized by heavy rain incidents and house fires affected many households respectively in ward1, 2, 3, 4, 5, 6,7, 8, 9, 10, 11, 12 and 13. The incidents were reported by Ward Councillors concerned. The Local Disaster Management Team visited the wards within the Mthonjaneni Local Municipality that were affected by the heavy rains and fires. The purpose of the visitations was to conduct impact assessment on the households of the victims and facilitate instant mitigating response and relief within the provisos of the Disaster Management Act of 2002. This section contains account of affected families which were assessed.

Table 2: Summary Statistics

Heavy Rains (HR) Structural Fire (SF) Incidents Statistics										
	Types of Incidents	Ward	No. of Incidents	No. Households Affected	Houses Destroyed		People Affected	Fatalities	Injuries	Missing Persons
					Totally Destroyed	Partially Damaged				
Mthonjaneni	HR	01	03	13	21	05	91	00	00	00
	HR	02	02	39	24	24	166	00	00	00
	HR	03	02	28	14	27	159	00	00	00
	SF		02	03	01	02				
	HR	04	02	17	17	25	119	00	00	00
	HR	05	03	49	28	55	339	00	00	00
	SF		02	03	02	01	07	00	00	00
	HR	06	02	22	29	41	172	00	00	00
	HR	07	03	45	52	53	329	00	00	00
	SF		01	01	00	01	07	00	00	00
	HR	08	03	10	05	18	68	00	00	00
	HR	09	03	33	31	50	218	00	00	00
	HR	10	02	92	56	57	642	00	00	00
	HR	11	02	60	62	30	422	00	00	00
	HR	12	02	19	08	32	103	00	00	00
	HR	13	01	20	31	58	151	00	00	00
TOTAL		13	35	454	381	479	2993	00	00	00

NB: Assessments were conducted in all reported cases. However the municipality had some challenges in rendering the mitigation services to the affected victims and procurement of intervention services is still underway in finance department. In some cases blankets and mattresses were provided to the victims in need of them. Most victims were in need of the temporal shelters.

3.3 Emergency Relief Issued in the 2016/2017 Financial Years

Table 3

Items	Progress	Comments
Food Parcels	13 Vouchers requested	Still waiting for procured services
Blankets (142)	60 distributed	86 available
Emergency Shelter	20 requested	Still waiting for a procured service
Mattresses (62)	21 issued	41 available
Other please specify		
Other please specify		

Relief Intervention



3.4 Number of Calls Received

TYPE OF CALLS	NUMBER OF CALLS
Grass and Bush fires	149
House fires	15
Transport fires	08
Medical Rescue	03
Motor Vehicle Accidents	142
Electrical fire	04

Figure 1: Types of Calls Received

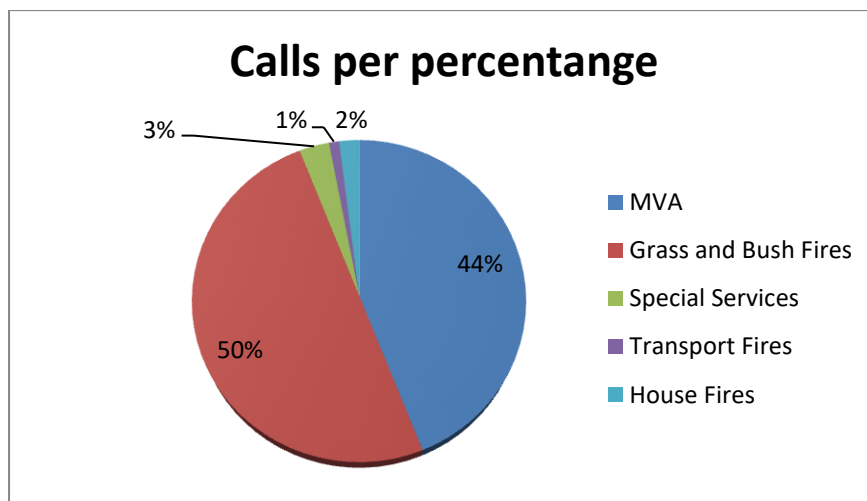


Figure 1 reflects that there are many number of bush and grass fires compared to house fire and other special services.

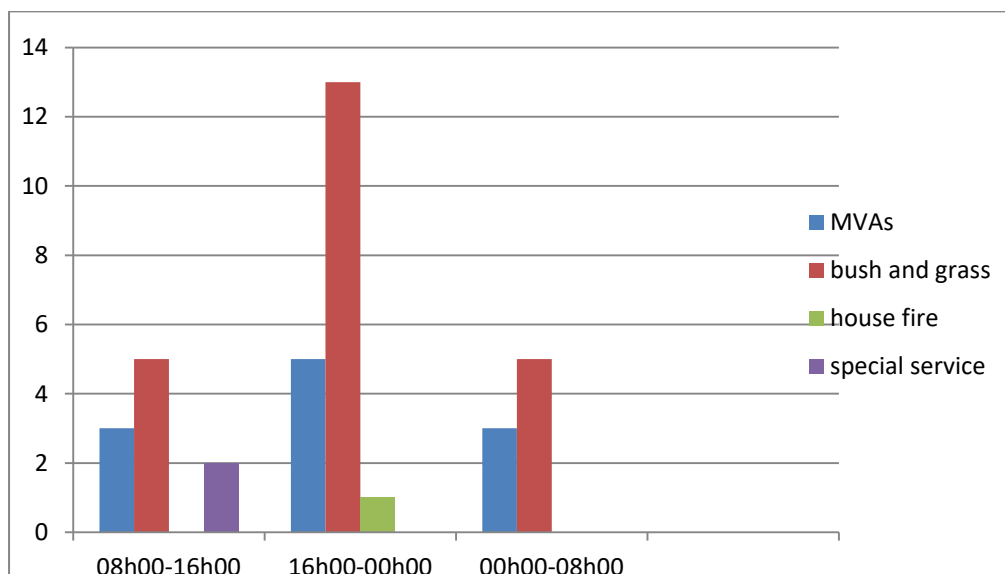


Figure 2: Busy Time of the Day

Major Accident Pictures



3.5 Public education (Fire Awareness Campaigns) and Mitigation Programs

Educating community members about possible life costing disastrous incidents is part of the Disaster Management Component of the Municipality. This is where we raise awareness on certain critical disastrous issues which affect our communities. In the 2016/2017 Financial Years, a number of Fire and Disaster Awareness Campaign were conducted throughout the financial year with an attempt to assist community members to stay cautioned about all possible fires and disasters and again educate them on how they can prevent them from occurring since they lead to fatalities and damage to properties as well as the environment.

The following table reflect the programs undertaken in this regard:

Ward	Venue	Activity	Date
03	Qediphika Tavern	Fire Inspection	04/07/2016
03	Ekuthuleni Tavern	Fire Inspection	26/08/2016
02	Total Garage	Fire inspection	17/10/2016
02	KFC	Fire Inspection	21/10/2016
03	Melmoth Christian Academy School	Fire Inspection	
05	Mfanefile Pay point	Awareness Campaign	23/11/2016
02	Thubalethu Informal Settlement	Awareness Campaign	23/11/2016
07	Makhasaneni Hall	Awareness Campaign	19/01/2017
12	Mawanda Primary School	Awareness Campaign	03/02/2017
11	Uppernseleni	Awareness Campaign	24/01/2017
12	Obuka Secondary School	Awareness Campaign	08/02/2017

12	Maphukanqola Primary School	Awareness Campaign	09/02/2017
03	Ubuqhawebethu Primary School	Awareness Campaign	13/02/2017
13	Debe Community Hall	Awareness Campaign	27/05/2017
03	Spar Super Trade Store	Building Inspection	06/06/2017
03	Sigcinubunye Funeral Services	Building Inspection	01/06/2017

Pictures for Awareness Campaign



2. Budget Allocation for Disaster and Fire Services

Financial Years	Allocation
2016/2017	1 100 000.00
2017/2018	800.000.00

3. Challenges

- High Accident Rate on R34/66
- Staff Shortage
- Shortage of Vehicles
- Limited Budget for the Section
- Lack of Disaster Management Centre
- Poor attendance of Sector Departments to Local Disaster Advisory Forum

4. Recommendations

In the light of the above accounts , the following is recommended:

- All affected families to be assisted with plastic sheets to prevent further damages to the partialy damaged structures in the case the rain continues.
- Temporal shelters (20) be made available for those households critically affected.
- Food hampers (20) be made available to mitigate the impact of the incident to those family whose food were destroyed
- For a sustainable intevention, the council to consider assisting the disaster victims with bags of cement and corrugated irons so that they can revamp their damaged structures.
- Some cases be refered to the KZN Department of Human Settlement for considering assisting the victims under OSS Special Housing Project.
- The hydrants that are at the shopping centre must have SANS fire regulations signs.
- Damaged fire hydrants in town must be fixed.

5. Conclusion

- Activities like fire inspection and fire awareness were not much conducted due to the shortage of enabling resources in this financial year.
- Heavy Rain assessments took many days due to many wards affected which are made up of wide spreads localities and this has compelled the team to pay more attention on it.
- Till to date we are experiencing hardships in procuring temporal shelters as critical response required by the victims of the incidents, despite the fact that the specification was submitted in February 2017.

LED

1ST BUSINESS INDABA

The Business Indaba objectives

3.1 The event took place on the 5th April 2017 and it was a huge success.

3.2 It was attended by 600 Small Medium and Micro Business from our locality as well as service providers those that support our municipality.

3.3 The **objectives of the Business** Indaba conference were:

- To engage our local businesses as crucial stakeholders within our Local Economic Development Sector.
- To build strong partnerships with all our stakeholders
- To forge strong institutional arrangements that supports our local economies.
- The other objective was to facilitate a new approach to information dissemination to our SMME's.

The proceedings for the day

4.1 The Municipal Manager set the strategic direction for the Indaba, he also presented the objectives of the Indaba as contained in and also to facilitate a new approach to information dissemination to our SMME's.

4.2 The Mayor gave a key note address which was an overview of the economic landscape of our locality and he further highlighted the

programmes that were aimed at unlocking the informal traders sector which were the electrification of all trading stalls and he further requested that the traders should sign lease agreements for their trading stalls and also to register as consumer for this activity, this was said to avoid fronting or avoiding any illegal activities that might occur in those trading stalls.

Informal trader's permits

The issuing of informal traders permits is also on going to ensure that Council have the correct data base that will be used for the planning for the economic sector.

Cooperative registration

The registration of cooperatives to ensure that Council graduates informal cooperatives to formal businesses this was said to create viable, autonomous self-reliable and self-sustainable growing SMMEs and cooperatives through cooperative training as well as facilitation of registration of these entities to assist these struggling designated economic actors within our community.

Investment Attraction

The mayor highlighted policies that Council is intending to implement to **Facilitating Development in our locality.**

Key focus for the investment attraction will be:

- Create new jobs and investment
- Boost the local economy
- Diversify and support new business
- Foster innovation and value-adding

The following panellist gave the following presentations:

Small Enterprise Development Agency (SEDA) - who mission is to develop, support and promote small enterprises throughout the country they presented the programmes that are offered by the department that are aimed at supporting SMME's to ensure that they grow and sustain themselves.

KZN-Treasury- gave presentation on Preferential Procurement Policy Framework which informed contracting of goods and services which must be done in accordance with a system which is fair, equitable, transparent, competitive and cost effective.

Liquor Authority – the education and compliance sector which is charged with the responsibility of educating both SMME's within the sector about the Liquor Act, as the regulatory framework for the sector. Furthermore, the stakeholders were empowered with information on how to apply for registration for a business licence and special events permits with the National Liquor Authority.

The Department of Economic Development, Tourism and Environmental Affairs - gave an overview of their tourism related programmes which are tourism planning where the department conduct training for Councillors to ensure that they understand the opportunities related to tourism as well as tourism promotion programmes that the department support to unleash tourism sector as well as the graduate development programmes.

Owen Sithole Agricultural College - presented Programmes that is aimed at unleashing the agricultural potential of our locality. They also presented agricultural accredited training programmes that are offered by the institution.

The current **Services Providers** who are currently implementing projects within our locality with Local Economic Development spin offs which were also given a platform to present their programmes as well as opportunities that are aimed to benefit SMMEs:

The Housing Agent: Groundwork's

The electrification Agent: infinity Alliance Consulting

The Municipal Infrastructure Grant implementer: Iqaba consulting





PROTECTION SERVICES

The Protection Services Department has attended to the following:

- Accidents 43
- Obstructions 14
- House Breakings 6
- Hi Jackings 18

As department with an increased Municipal Boundary and staff compliment of only 5 Traffic Officers have attended to many accidents, obstructions and Mayoral functions with No Incidents reported only praise and request for assistance in planning their Municipal functions.

Due to the increase in Hi Jackings around Ndundulu / Ntambanan / Eshowe and Dlangubo the Mthonjaneni Protection Services Department increased visibility and in conjunction with other stakeholders a group of 16 suspects were arrested by the SAPS in Umlalazi bringing an end to the feared KZN Hi Jacking Syndicate.

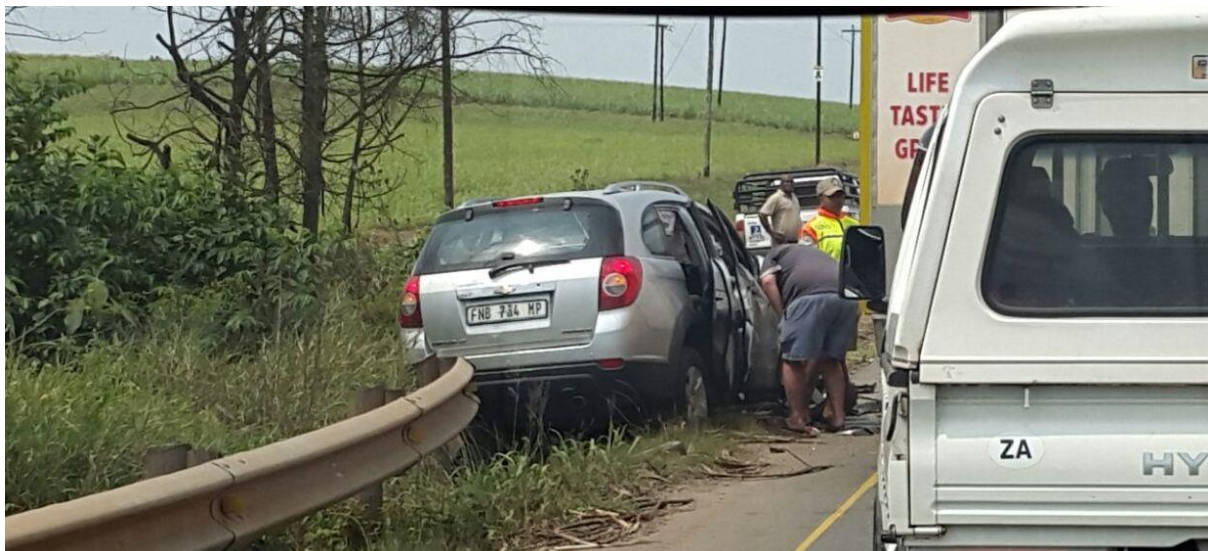
A Wats up group was created by Mr Horne with the aim to Gell Law Enforcement together to fight crime in Mthonjaneni, the inisitive boomed with members and success and so the group grew and it has now grown to over 180 members on the group with Mthonjaneni Municipality now assisting the entire Province of KZN, even going over to other Provinces who all requested to join due to the success and assistance provided.

Mr Horne was praised in the Regional ITLEC meeting held at Hluluwe in September and the Chairman proposed that this initiative is a project to be submitted for National Awards which he will submit.

The group members currently are:

- SAPS
- Security
- Ambulances
- Municipal Traffic
- RTI Traffic

See attached photos.

















CORPORATE SERVICES PERFROMANCE

1. INTRODUCTION

Corporate Services department is a multi-disciplinary department that aims at supporting other departments by providing effective and efficient services that match the world-class standards. It further provides strategy to all departmental functions within the municipality to ensure efficient and effective service delivery.

1.1 FUNCTIONS OF THE DEPARTMENT

- Human Resource Management and Administration
- Human Resource Development
- Council Committee and administration support services
- Labour relations
- Establishment of labour committees, i.e Local Labour Forum
- Archives and internal library
- Legal services
- Functional Ward Committees/Public Participation
- Pauper Burial
- Community Facilities
- Information Technology

2. HUMAN RESOURCES MANAGEMENT AND DEVELOPMENT

2.1 INTRODUCTION

A human-resources department (HR department) of the municipality performs human resource management, overseeing various aspects of employment, such as compliance with labour law and employment standards, administration of employee benefits, and some aspects of recruitment and dismissal.[1]

2.2 EMPLOYEES PER SECTION

Employees per Section				
DEPARTMENT	NO. OF POSTS	FILLED POSTS	VACANT (BUDGETED)	VACANT (NON-BUDGETED)
Office Of The Municipal Manager	7	5	1	1
Corporate Services	26	24	1	1
Community Services	44	41	3	0
Financial Services Department	21	19	2	0
Technical Services	57	54	2	1
TOTAL	155	143	9	3

2.3 APPOINTMENT OF NEW STAFF MEMBERS FROM JULY 2016 TO JUNE 2017

EMPLOYEE NO.	EMPLOYEE NAME	GENDER	DATE APPOINTED	OCCUPATION	DEPARTMENT / SECTION
2016201	S H Mncwango	Male	01/08/2016	Library Computer Assistant	Corporate Services
562	K G Mbatha	Male	01/08/2016 (Promotion)	Manager IT	Corporate Services

2016701	B P Dlamini	Female	01/09/2016	Building Inspector	Technical Services
571	K C Mhlongo	Female	01/09/2016 (Promotion)	Library Assistant	Corporate Services
2016133	Mr B C X Dladla	Male	01/09/2016(Abs orbed from Ntambanana)	Manager Community Services	Community Services
2016143	Mr S K Madlopha	Male	01/09/2016(Abs orbed from Ntambanana)	PMU Manager	Technical Services
2016147	Mr L S Sibiya	Male	01/09/2016(Abs orbed from Ntambanana)	Budget Officer	Financial Services
2016149	Miss T T Njokweni	Female	01/09/2016(Abs orbed from Ntambanana)	Secretary to the Director Community Service	Community Services
2016134	Miss S G Hlophe	Female	01/09/2016(Abs orbed from Ntambanana)	Secretary to the Director: Technical Services	Technical Services
2016306	Miss D T Hlekwayo	Female	01/09/2016(Abs orbed from Ntambanana)	Admin Clerk	Corporate Services
2016131	Mr J B Msibi	Male	01/09/2016(Abs orbed from Ntambanana)	Grader Operator	Technical Services
2016702	Mr A L Gumede	Male	01/09/2016(Abs orbed from Ntambanana)	Refuse Truck Driver	Technical Services
2016157	Mr V C Zulu	Male	01/09/2016(Abs orbed from Ntambanana)	Driver/ Messenger	Corporate Services
2016154	Mr R S Shandu	Male	01/09/2016(Abs orbed from Ntambanana)	General Worker: Refuse	Technical Services

2016158	Mr J K Mdlalose	Male	01/09/2016(Absorbed from Ntambanana)	General Worker: Refuse	Technical Services
2016165	Miss B M Moloi	Female	01/09/2016(Absorbed from Ntambanana)	Secretary to the Director: Corporate Services	Corporate Services
2016145	F S Mazibuko	Male	01/09/2016(Absorbed from Ntambanana)	Manager Human Settlement	Technical Services
2016203	Z M Mbata	Female	01 October 2016	Ward Committee Clerk	Corporate Services
2016801	B L Dubazane	Female	01 October 2016	Call Centre Operator	Protection Services
2016802	N B Gazu	Male	01 October 2016	Fire Fighter	Community services
2016202	K T Magwaza	Male	01 October 2016	HR Clerk	Corporate Services
498	L K Makhiwane	Female	01 October 2016 (Promotion)	Senior Public Participation Officer	Corporate Services
2016607	L N Ngubane	Female	01 October 2016	Secretary to CFO	Finance
46	M Mncube	Male	01 October 2016	Driver	Technical Services
573	S S Dladla	Female	01 October 2016	Debtors Clerk	Finance
20166608	S S Mabaso	Male	01 October 2016	SCM Clerk	Finance
2016610	L A Mthembu	Male	01 October 2016	Expenditure Officer	Finance

2016609	A K Shandu	Male	01 October 2016	Risk/Financial reporting Officer	Finance
599	R N Mathonsi	Male	03 November 2016	Manager Town Planning	Technical Services
2016703	S W Buthelezi	Male	17 October 2016	General Worker	Technical Services
2016598	T R Shangase	M	25/11/2016	Communications Officer	MMs Office
2016705	N P A Zondo	Female	01 December 2016	Project Technician	Technical Services
2016204	N T Mtshali	Female	01 December 2016	General Worker : Library	Corporate services
2016611	N S Ntshangase	Female	01 December 2016	Finance Intern	Finance
2016804	S S Ntombela	Male	15 December 2016	Fire Fighter	Community Services
2016803	N S Mthembu	Male	15 December 2016	Fire Fighter	Community Services
2016706	R M Zwane	Male	21 December 2016	TLB Operator	Technical Services
2016597	T L Ndlovu	Female	21 December 2016	Secretary: Mayor	MM's Office
2016612	S P Ntuli	Female	21 December 2016	SCM Practitioner	Finance
2017615	N Dludla	M	01/01/2017	Cashier	Finance
2017613	W N Mgenge	F	01/01/2017	Finance Intern	Finance

2017614	S Shandu	M	01/01/2017	Finance Intern	Finance
2017590	P P Sibiya	M	04/01/2017	Municipal Manager	MM's Office
2017591	P M Manqele	M	05/01/2017	Director Corporate	Corporate
2017592	Z S Mthethwa	M	05/01/2017	Director Community	Community
2017805	S B Ntuli	M	09/01/2017	Youth Officer	Community
T2017707	B M Jacobsen	M	16/01/2017	Superintendent: Civil	Technical
2017615	K N Mthethwa	Male	26/01/2017	DCFO	Finance
2017596	W B Dube	Male	02/02/2017	IDP/PMS Manager	MM's Office
2017205	N B Mthanti	Female	01/03/2017	Senior Admin Officer	Corporate
2017206	S S Mcineka	Male	01/03/2017	CLlr Support Officer	Corporate
2017806	S X Cele	Female	01/04/2017	Pit Assistant / Filing Clerk	Community Services
2017593	K N Mthethwa	Male	01/05/2017	Chief Financial Officer	Finance
2017617	S S Sibiya	Male	01/06/2017	Finance Intern	Finance
2017618	N M Myeni	Male	26/06/2017	Deputy CFO	Finance

2.4 TERMINATIONS FOR THE PERIOD FROM 01 JULY 2016 TO JUNE 2017

Employee No.	Employee Name	Position	Termination Date	Reason
558	T N Simamane	CFO	10/08/2016	Resigned
22	C L Zungu	Driver	31/08/2016	Retirement
527	S S Buthelezi	Pit Assistant/ Filing Clerk	15/11/2016	Resigned
543	S E Biyela	Learners Licence Examiner	15/11/2016	Resigned
528	B M Jacobsen	Superintendent Civil	31/12/2016	Normal Retirement
565	S S Mbuyazi	Deputy CFO	31/01/2017	Resignation
2016306	D T Hlekwayo	Admin Clerk	31 /01/2017	Early Retirement
57	T L Mncube	General Worker	28 /02/2017	Resigned
535	B J Pienaar	SCM Practitioner	31/03/2017	Normal Retirement
561	P T Xulu	DTS	30/04/ 2017	Resigned
2016154	R S Shandu	General Worker	20/06/2017	Deceased

2.5 TRAINING REPORT FOR THE PERIOD FROM 01 JULY 2016 TO 30 JUNE 2017

NO. OF EMPLOYEES TRAINED	EMPLOYEE NAME	PERIOD	TRAINING PROVIDER	COURSE	COURSE COST
2	V E Shange S L Jacobsen	15- 26/08/2016	Rural Metro Training Academy	Fire Instructor	R 25 615.80
1	B I Mtshali	07/2016	UNISA	Archives and Records Management	R 4 080.00
1	R N Mathonsi	07/2016	University of Johannesburg	B-Tech Town & Regional Planning	R 19 970.00

4	L Nkosi M Sibiya S Mabaso S Shangase S Dladla	07/2016 – 02/2017	Wits Business School	MFMP	R 242 500
1	K T Magwaza	07- 10/11/2016	Payday	HR Modules	R 7068.00
2	B P Biyela M A Khanyile	14- 25/11/2016	SASA	Electrical course 2	R 20 428.80
2	S D Zulu V B Mchunu	26/11/2016- 09/12/2016	Rural Metro Academy	Fire Instructor	R 22 470.00
2	D Z Ntombela F Z Sibiya	28/11/2016- 09/12/2016	SASA	Electrical Course 3	R 20 428.80
1	L N Ngubane	01/2017	MANCOSA	Bachelor of Public Administration	R 17 827.00
1	K M Buthelezi	01/2017	BC Landscape	Horticulture	R 20 500.00
1	C N Luthuli	01/2017	MANCOSA	Bachelor of Public Administration	R 18 720.00
1	K T Magwaza	01/2017	MANCOSA	Bachelor of Commerce Human Resources	R 20 200.00
1	R N Mathonsi	01/2017	University of Johannesburg	B-Tech Town and Regional Planning	R 3 870
1	N P A Zondo	01/2017	SAICE	Geometric Design Corse Training	R 6 000
1	L Nkosi	01/2017	UNISA	Diploma in Purchasing and Supply Chain	R 8 500
1	S K	01/2017	Central University of	B-Tech Quantity	R 21 390.00

	Madlopha		Technology	Surveying	
1	N P N Ngcobo	01/2017	MANCOSA	Bachelor of Public Administration	R 24 330.00
1	A K Shandu	02/2017- 12/2017	MANCOSA	Master of Business Administration	R 53 950.00
1	R N Mathonsi	02/2017 – 12/2017	University of Johannesburg	B-Tech Town and Regional Planning	R 24 410.00
1	P M Manqele	03/2017 – 12/2017	Kym Management Consulting	MFMP	R 12 000
1	N W Zikhali	03/2017- 12/2017	Central university of Technology	B-Tech Construction Management	R 17 797.90
1	S Mhlongo	10/04/2017- 21/04/2017 (Completed)	SASA	Electrical Course 2	R 11 346.42
2	B P Biyela M A Khanyile	24/04/2017 – 05/05/2017 (Completed)	SASA	Electrical Course 2	R 22 692.84
1	PSKB Vilakazi	04/2017 – 12/2017	UKZN	Master of Commerce : LED	R 11 380.00
2	F Z Sibiya D Z Ntombela	08/05/2017 – 26/05/2017 (Completed)	SASA	Electrical Course 4	R 34 359.60

The municipal Workplace Skills Plan for 2017/18 and Annual Training Report were submitted to LG Seta on the 30th April 2017.

2.6 DISMISSALS

No employees underwent dismissals during 2016/17 financial year

3. RECORDS AND REGISTRY SECTION

3.1 INTRODUCTION

Section 13 of the National Archives and Records Service of South Africa Act, 1996 requires the Mthonjaneni Local Municipality to manage its records in a well-structured record keeping system, and to put the necessary policies and procedures in place to ensure that its record keeping and records management practices comply with the requirements of the Act.

File Plan approved on 22 September 2009 and implemented was effective from 15 November 2009 is used for the classification of correspondence records. The file plan is being used for the classification of paper-based and electronic (including e-mail) records

3.2 This below report was generated on monthly bases where report about new files and the total number of file that Mthonjaneni Municipality currently had.

	Number of files opened
1. LEGISLATION	51
2. ORGANISATION AND MANAGEMENT	131
3. COUNCIL, COUNCILLORS AND WARD MANAGEMENT MATTERS	33
4. HUMAN RESOURCES MATTERS	159
5. FINANCE	127
6. SUPPLY CHAIN, LOGISTICS AND TRANSPORT MANAGEMENT	54
7. LAND AND BUILDINGS ADMINISTRATION	32
8. BIDS AND CONTRACTS ADMINISTRATION	180
9. REPORTS AND RETURNS	54
10. PUBLICITY AND INFORMATION	21
11. SOCIAL EVENTS, FESTIVALS, AND SOCIAL MATTERS	52

12. COMPOSITION OF MEETINGS OF BODIES, ORGANISATIONS AND OTHER GATHERINGS	181
13. LEGAL MATTERS	37
14. LICENCES AND PERMITS	11
15. TOWN PLANNING AND CONTROL	167
16. ESSENTIAL SERVICES	37
17. COMMUNITY SERVICES	80
Total Number of Files opened	1407

The ADHOC – Training for the Registry Management course was requested from Department of Arts and Culture to conduct the training.

The training of staff on Registry Management course was held from 05-08 December 2016, the 12 staff members attended the training and have received their certificates.

The scanning of the document to Metro file system is done on weekly basis and to all files that need to be put back to registry strong room.

The appraisal of records of Mthonjaneni Municipality was approved by the Provincial Archivist on May 2016. The files that have archival value have been transferred to municipal offsite storage at Metrofile at Empangeni.

The application for appraisal of records of Mthonjaneni Municipality, for the file plan that was use as per UMsekeli was made to Department of Arts and Culture for approval on August 2016 and we are waiting for the approval by the department.

The files were also transferred to municipal offsite storage at Metrofile.

4. PUBLIC PARTICIPATION

4.1 INTRODUCTION

Section 16(1) of the Local Government Municipal Systems Act 32 of 2000, echoes this need for, and encouragement of participation in local matters, and adds that local government should do whatever it can to facilitate this process (Constitution of the Republic of South Africa, 1996, 2009).

4.2 BACKGROUND

Municipal Structures Act 117 of 1998 Section 73; Establishment of Ward Committees for each Ward in the Municipality. Sub section 73 no 5 (c) speaks of out pocket expenses that must be arrange by the Municipality to members of Ward Committees in respect of participation by Ward Committee members in the activities of Ward Committees.

Below are the indicators that indicate the functionality of municipal Ward Committees. Ward Committees and Community sat on a monthly basis. The functionality of Ward Community was assessed quarterly and the municipality obtained 100% functionality in June 2017.

Indicator	Minimum Requirement	Evidence Required
Number of ward committee meetings held	One meeting per month	Minutes and attendance register
Number of ward committee meetings chaired by Ward Councillor i.t.o. Sec 73 of the Municipal Structures Act;	One meeting per month	Minutes and attendance Register

Percentage attendance by ward committee members	50% + 1	Attendance register
Number of community feedback meetings held	One per quarter	Minutes / Report and attendance register
Percentage of reports submitted by ward committee members	100% submission of reports per month	Ward committee members' reports
Submission of ward reports on planned activities	One report per quarter	Ward report by ward councillor

These indicators makes the Ward Committee to be functional the following results are the reflection of the Functionality of all Wards of Mthonjaneni Municipality. (The results show Mthonjaneni Municipality versus other Municipalities and what makes their Ward not to be functional)

Name of municipality	Number of wards	Number of functional wards	% functional wards	Functional wards	No of non-functional wards	Reasons for non-functionality of wards
Umhlathuze	34	18	53%	1, 4, 9, 11, 12, 13, 14, 15, 16, 18, 19, 20, 21, 23, 24, 25, 27 & 31	16	Lack of evidence on community feedback meetings & sectoral reports
uMfolozi	17	17	100%	All wards	0	No comments
Mthonjaneni	13	13	100%	All wards	0	No comments
Nkandla	14	1	7%	Ward 10	13	Lack of evidence on community feedback meetings, sectoral reports, ward reports and/or non-submission of evidence
Umlalazi	27	1	4%	Ward 11	26	Lack of evidence on community feedback meetings, sectoral reports, ward reports and/or non-submission of evidence
TOTAL	105	50	48%		55	

This shows that any lack of evidence will make our Ward Committees not to be functional. (Ward Councillors, Ward Committees and Public Participation must work together to achieve such result.

REPORT ON PAUPER BURIAL ON ALL WARDS

Clause 2.1 of the Mthonjaneni Indigent Policy states that “Owners and/or occupiers of residential property within the municipal boundary who within a household earn a joint income of less than R3800.00 per month shall qualify for indigent support”.

Indigent households from every municipal ward were provided with pauper burials as and when necessary on application in a form of Grocery or Kophin[Kist] at an amount of R1000 as determined by Pauper Burial Policy.

The following is the number of households per ward that were provided with pauper burial for the period of April – June 2017.

WARD	COUNCILLOR	NO OF BURIALS	MONTH
WARD 1	CLLR. Biyela	01	April 2017
WARD 2	CLLR. Masikane	01	April 2017
WARD 3	CLLR. Zulu (Pele)	None	April 2017
WARD 4	CLLR. Ntombela	02	April 2017
WARD 5	CLLR. Sibiya	02	April 2017
WARD 6	CLLR. Zulu	05	April 2017
WARD 7	CLLR. Mthembu	02	April 2017
WARD 8	CLLR. Mchunu	03	April 2017
WARD 9	CLLR. Zincume	04	April 2017
WARD 10	CLLR. Mlawu	02	April 2017
WARD 11	CLLR. Xulu	03	April 2017
WARD 12	CLLR. Zwane	03	April 2017

WARD 13	CLLR. Mpungose	02	April 2017
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WARD	COUNCILLOR	NO OF BURIALS	MONTH
WARD 1	CLLR. Biyela	05	May 2017
WARD 2	CLLR. Masikane	02	May 2017
WARD 3	CLLR. Zulu (Pele)	03	May 2017
WARD 4	CLLR. Ntombela	04	May 2017
WARD 5	CLLR. Sibiya	07	May 2017
WARD 6	CLLR. Zulu (Sdu)	06	May 2017
WARD 7	CLLR. Mthembu	02	May 2017
WARD 8	CLLR. Mchunu	03	May 2017
WARD 9	CLLR. Zincume	04	May 2017
WARD 10	CLLR. Mlawu	01	May 2017
WARD 11	CLLR. Xulu	02	May 2017
WARD 12	CLLR. Zwane	03	May 2017
WARD 13	CLLR. Mpungose	03	May 2017

WARD	COUNCILLOR	NO OF BURIALS	MONTH
WARD 1	CLLR. Biyela	04	June 2017
WARD 2	CLLR. Masikane	03	June 2017
WARD 3	CLLR. Zulu (Pele)	03	June 2017
WARD 4	CLLR. Ntombela	04	June 2017
WARD 5	CLLR. Sibiya	02	June 2017
WARD 6	CLLR. Zulu (Sdu)	02	June 2017
WARD 7	CLLR. Mthembu	08	June 2017
WARD 8	CLLR. Mchunu	05	June 2017

WARD 9	CLLR. Zincume	04	June 2017
WARD 10	CLLR. Mlawu	04	June 2017
WARD 11	CLLR. Xulu	03	June 2017
WARD 12	CLLR. Zwane	03	June 2017
WARD 13	CLLR. Mpungose	05	June 2017

Ward Committee Training

The Policy of Ward Committee stipulate that Ward Committees shall submit the monthly report to the Chairperson who is the Ward Councillor, these monthly reports will assist the Ward Councillor to know which areas need the intervention of the Municipality and these issues will be reported to the Office of the Speaker. Ward Committees need training to do such reports their fore the Training was initiated.

5. COMMITTEE AND ADMINISTRATION

In terms of Section 3 of the Municipal Systems Act, state that a municipality must exercise their executive and legislative authority within the constitution of co-operative governance envisaged in section 41 of the constitution.

Below is the number of committee meetings held during 2016/17 financial year in which the municipal council took decisions:

DESCRIPTION	COUNCIL	EXCO	FINANCE PORTFOLIO	CORPORATE PORTFOLIO	TECHNICAL PORTFOLIO	MPAC
NO. OF MEETINGS	18	11	11	11	11	02
NO OF TRADITIONAL LEADERS	03	00	00	00	00	00

6. LIBRARY

6.1 INTRODUCTION

The library has been used to its full capacity especially on weekends by school learners and adults learners. The number of library users has been increasing each month especially those who are coming to study unfortunately we don't have head counter to check the statistics.

6.2 LIBRARY EVENTS

The library hosted three events Mother Tongue day that was on the 21st February 2017, World Read aloud Day on the 24 February 2017 and Library week that was from 18- 26 March 2017. All events were successfully although we didn't have funds for the library week. The library was visited by Mchakwini Primary School during library week and we gave the children library bags, book markers and balloons. We have attached the supporting documents for those three events. The library was also the part of career guidance that took place on the 30 May 2017. We have attached the supporting documents for those two events.

6.3 LIBRARY ORIENTATION

The library orientation, patrons are still given and receive fuller understanding of what the library is and do the various services that are offered in the various services and facilities, including grade 12 Career guidance hosted by department of education.

6.4 MEMBERSHIP, CIRCULATION, AND STATISTICS

Our membership is growing each month and the circulation is also growing especial during the month of April because we had a book exchange that was on the 24 May 2017.

6.4.1 MEMBERSHIP

Months	Adults	Young Adults	Juveniles	Total
April	1141	428	376	1844
May	1143	429	380	1851
June	1145	428	380	1862
Total	3429	1285	1136	

6.4.2 CIRCULATION

<u>Months</u>	<u>Non print material</u>	<u>Print material</u>
April	50	405
May	58	396
June	89	404
TOTAL	197	1205

6.5. DISPLAYS AND SCHOOL PROJECTS

The displays that we had was based on, career guidance and religions,. The projects that the learners were busy with was religions, bill of rights, types of relationships, Conflicts Management, Poverty in local community and Xenophobia. Health and diseases, Careers, drugs and other socio economic issues.

6.6. BOOK EXCHANGE AND INTEREST GROUP

The Interest Group Forum was on the 5th of February 2017 at King Dinuzulu Library (Umlalazi Municipality). The book exchange was on the 1st of March in Pinetown.

The book exchange was on the 24th Of May in Pinetown and the IGF was on the 5th of May 2017.

6.7. NEWSPAPERS

The library is still receiving the following newspapers: Ilanga, Isolezwe, Sunday Times, City Press and Zululand Observer and had been enormous help to the library users.

6.8. COMPUTER SECTION

The cyber cadet has completed computer groups training that were conducted for three months. Groups were trained on introduction to Computer Applications like Microsoft Office Word, Microsoft Office Excel, Microsoft Office Powerpoint and Internet searching skills.

Internet service is well utilized in Melmoth Library and it looks like the numbers are steadily increasing every month which proves the success and the convenience it brings to the general public of Mthonjaneni and beyond, although there is a room for improvement to ensure sustainability.

LIBRARY PHOTOS

Library Orientation (Mcakwini Primary Schoool)



CARREER GUIDANCE 30 MAY 2017



MOTHER TONGUE DAY



WORLD READ ALOUD DAY



7. BOOKING OF COMMUNITY FACILITIES

The municipality is currently utilising the following facilities for lease to the community at a rate specified by approved municipal tariffs: Melmoth Town Hall, Thubalethu Community Hall, P.Centre [Thubalethu area]. Two (2) Parks [Around town].

The following is the detailed report regarding the booking of Municipal Facilities that were made in 2016/17

Booked by	Venue	Receipt no.	Booked @	Hire Fee
Holy Trinity	Thubalethu hall	1441182	2016/04/07	142.00
Light of the world	Thubalethu hall	1441214	2016/04/07	142.00
ZW Mthimkhulu	Town hall	1441350	2016/06/07	171.00
KB Biyela	Boardroom	1444550	2016/08/07	71.00
Holy Trinity	Thubalethu hall	1441574	2016/12/07	76.00
Holy Trinity	Pcentre	1441748	13/7/2016	176.00
Holy Trinity	Pcentre	1441880	18/7/2016	284.00
Alex Khanyile	Thubalethu hall	1441900	18/7/2016	183.00
House of Golry	Thubalethu hall	1441902	20/7/2016	75.00
Light of the world	Thubalethu hall	1442136	21/7/2016	75.00
Holy Trinity	Pcentre	1442165	25/7/2016	88.00
Light of the world	Thubalethu hall	1442492	28/7/2016	75.00
Light of the world	Thubalethu hall	1442559	29/7/2016	225.00
Holy Trinity	Pcentre	1442845	2016/04/08	264
Light of the world	Thubalethu hall	1443229	2016/11/08	75
Light of the world	Thubalethu hall	1442859	2016/04/08	75
House of 12 Apostle	Town hall	1442914	2016/08/08	183
Holy Trinity	Pcentre	1442921	2016/08/08	220
Holy Trinity	Pcentre	1443342	15/08/2016	264
House of Glory	Thubalethu hall	1443386	16/08/2016	75

Light of the world	Thubalethu hall	1443418	18/08/2016	75
Holy Trinity	Pcentre	1443446	22/08/2016	132
Light of the world	Thubalethu hall	1443552	22/08/2016	300
Orlando Pirate	Parks	1443850	25/08/2016	189
Light of the world	Thubalethu hall	1443857	25/08/2016	75
Holy Trinity	Pcentre	1443990	29/08/2016	176
Holy Trinity	P centre	1444508	2016/05/09	220
Zulu Apostolic Church	Thubalethu hall	1444550	2016/05/09	378
Light of the world	Thubalethu hall	1444731	2016/08/09	75
Holy Trinity	P centre	1444942	2016/12/09	176
Holy Trinity	Town hall	1444941	2016/12/09	189
Light of the world	Thubalethu hall	1445208	16/09/2016	75
Mfundo Mhlongo	Sportfield	1445220	16/09/2016	289
Zoe Christian Church	Thubalethu hall	1445209	16/09/2016	75
Holy Trinity	P centre	1445313	19/09/2016	132
Light of the world	Thubalethu hall	1445480	20/09/2016	150
Spar	Sportfield	1445515	21/09/2016	289
Light of the world	Thubalethu hall	1445643	23/09/2016	150
Holy Trinity	P centre	1445757	27/09/2016	176
House of Glory	Thubalethu hall	1445773	27/09/2016	75
Light of the world	Thubalethu hall	1445883	29/09/2016	75
Themba Nxumalo	Thubalethu hall	1446203	2016/03/10	75
Holy Trinity	P centre	626	2016/03/10	176
Light of the world	Thubalethu hall	672	2016/03/10	75
Amandla Omthandazo	Town hall	1446588	2016/07/10	189

Light of the world	Thubalethu hall	1446614	2016/10/10	75
Holy Trinity	P centre	1446616	2016/10/10	220
Mvuzo Church	Town hall	1446661	2016/11/10	189
Holy Trinity	Thubalethu hall	1446617	2016/10/10	75
Ezemvelo KZN	Sportfield	1446916	14/10/2016	289
Gugu Vundla	Town hall	1446925	17/10/2016	1568
Light of the world	Thubalethu hall	1446937	17/10/2016	225
Holy Trinity	P centre	1446940	17/10/2016	220
Holy Trinity	P centre	1447065	25/10/2016	220
Zoe Church	Thubalethu hall	1447450	27/10/2016	75
Holy Trinity	P centre	1447515	31/10/2016	264
Light of the world	Thubalethu hall	1447516	31/10/2016	75
Mthonjaneni Business Forum	Town hall	1447530	31/10/2016	75
J Z Ziqubu	P centre	746	2016/01/11	44
Boxer	Park	1449550	2016/02/11	289
Intuthuko Primary	Town hall	1447996	2016/04/11	189
KB Biyela	Boardroom	1448148	2016/04/11	75
Holy Trinity	Pcentre	769	2016/07/11	220
House of Glory	Thubalethu hall	1448294	2016/08/11	75
Zion Church	Thubalethu hall	1448337	2016/10/11	189
Heavenly Workers	Thubalethu hall	1448338	2016/10/11	75
Light of the world	Thubalethu hall	1448345	2016/10/11	75
NUPSAW	Boardroom	1448485	2016/11/11	75
Khumalo Family	Thubalethu hall	1448293	2016/08/11	3680
Holy Trinity	Thubalethu hall	1448585	14/11/2016	75
Holy Trinity	Pcentre	1448586	14/11/2016	264

M Buthelezi	Thubalethu hall	1448651	15/11/2016	189
Light of the world	Thubalethu hall	1448698	16/11/2016	75
Mthonjaneni Business Forum	Boardroom	1448699	16/11/2016	75
Holy Trinity	Pcentre	1448754	21/11/2016	264
Intuthuko Primary	Town hall	1448766	21/11/2016	189
Business Forum	Boardroom	1449033	23/11/2016	75
house of 12 Apostle	Town hall	1449044	24/11/2016	75
Zululand fm	Town hall	1449047	24/11/2016	1200
Ms N Dlodla	Town hall	1449125	25/11/2016	1568
Light of the world	Thubalethu hall	1449114	25/11/2016	225
Zoe Christian Church	Thubalethu hall	1449109	25/11/2016	75
KB Biyela	Boardroom	1449145	28/11/2016	150
Holy Trinity	Pcentre	1449134	28/11/2016	176
Simphiwe Nxumalo	Thubalethu hall	1449356	30/11/2016	300
House of Glory	Sportfield	1449515	31/11/2016	289
Holy Trinity	P centre	459	2016/05/12	220
House of 12 Apostle	P centre	477	2016/05/12	264
Spar Store	Park	1449825	2016/06/12	289
Xolani Mathaba	Boardroom	1449896	2016/06/12	75
St Maris kwa Magwaza	Park	1449919	2016/07/12	289
Zoe Christian Church	Thubalethu Hall	1449947	2016/09/12	75
Light of the world	Thubalethu Hall	1449964	2016/12/12	75

Holy Trinity	Pcentre	1449959	2016/12/12	220
Department of Health	Park	1449960	2016/12/12	289
Sibusiso Dlodla	Boardroom	1449961	2016/12/12	75
SAPS	Park	1449990	13/12/2016	289
Martha Sbongile Mpungose	Town Hall	direct deposit	24/12/2016	1560
Holy Trinity	P centre	direct deposit	29/12/2016	132
Mrs Skhonzile Ntuli	Town Hall	direct deposit	29/12/2016	1560
Nokuthula Msimango	Town Hall	direct deposit	29/12/2016	1480
Holy Trinity	P centre	820	2017/03/01	88
Xolani Mathaba	Boardroom	1450410	2017/06/01	75
MaDlamini	Boardroom	1450416	2017/06/01	75
Slindile Mdluli	Park	1450335	2017/04/01	289
Holy Trinity	P centre	1450570	2017/10/01	176
12 Apostle	Town Hall	1450644	2017/11/01	75
Light of the world	Thubalethu Hall	1450636	2017/11/01	75
Montobeko	Park	1450671	2017/12/01	289
Holy Trinity	P centre	1450871	16/1/2017	254
Light of the world	Thubalethu Hall	1451141	23/1/2017	225
Holy Trinity	P centre	1451156	24/1/2017	365
Nokuthula Msimango	Park	1451221	26/1/2017	289
Light of the world	Thubalethu Hall	1451346	27/1/2017	75
Light of the world	Thubalethu Hall	1451457	30/1/2017	75
Light of the world	Thubalethu Hall	1451612	31/1/2017	75

Holy Trinity	P centre	1451796	2017/02/02	132
KB Biyela	Boardroom	1451835	2017/02/02	75
Mzandile Sibisi	Sportfield	1451842	2017/02/02	1555
Light of the World	Thubalethu Hall	1451889	2017/03/02	75
IFP	Town Hall	1451910	2017/06/02	359
Light of the World	Thubalethu Hall	1451928	2017/06/02	75
Holy Trinity	P centre	1451957	2017/07/02	176
Amway	Boardroom	1452277	2017/09/02	75
Scelo Dlodla	Thubalethu Hall	1452288	2017/09/02	189
Holy Trinity	P centre	1452623	16/02/2017	132
Light of the World	Thubalethu Hall	1452633	16/02/2017	75
Holy Trinity	P centre	1452715	20/02/2017	176
IFP	Sportfield	1452716	20/02/2017	359
Light of the World	Thubalethu Hall	1452820	24/02/2017	75
Light of the World	Thubalethu Hall	1453004	27/02/2017	525
Holy Trinity	P centre	1453139	28/02/2017	132
Busisiwe Mpungose	Boardroom	1453493	2017/04/03	73
MaDlamini	Boardroom	1453716	2017/07/03	75
Holy Trinity	P Centre	1435726	2017/08/03	176
Light of the World	Thubalethu Hall	1453780	2017/09/03	75
House of 12 Apostle	Town Hall	1453988	13/03/2017	183
House of 12 Apostle	Boardroom	1453989	13/03/2017	75
Holy Trinity	P Centre	1454122	14/03/2017	132
Christianer Apostolic Church	Thubalethu Hall	1454258	17/03/2017	378

Light of the World	Thubalethu Hall	1454419	20/03/2017	75
Holy Trinity	P Centre	1454462	23/03/2017	132
Holy Trinity	P Centre	1454513	23/03/2017	75
Holy Trinity	Thubalethu Hall	1454539	27/03/2017	176
Light of the World	Thubalethu Hall	1454685	30/03/2017	75
House of 12 Apostle	Town Hall	1454674	30/03/2017	75
Holy Trinity	P Centre	3060	03-Apr-17	210
Light of the world	Thubalethu Hall	1454787	04-Apr-17	75
Sandile Biyela	Boardroom	1454904	05-Apr-17	75
Holy Trinity	P Centre	1455081	10-Apr-17	88
Ntombifuthi Nxumalo	Town Hall	1455135	10-Apr-17	359
Light of the world	Thubalethu Hall	1455354	18-Apr-17	75
Anglican Church	Town Hall	1455556	20-Apr-17	189
Holy Trinity	P Centre	1455584	24-Apr-17	220
Scelo Shange	Town Hall	1455673	25-Apr-17	359
MaDlamini	Boardroom	1455737	26-Apr-17	75
Spar	Sportfield	1455738	26-Apr-17	252
Boxer	Park	1455740	26-Apr-17	189
LCFC	Town Hall	1455786	28-Apr-17	75
LCFC	Town Hall	1455785	20-Apr-17	75
Holy Trinity	P centre	3142	02-May-17	176
Mzamo Khumalo	Town Hall	3189	02-May-17	189
KB Biyela	Boardroom	1455979	03-May-17	75
Holy Trinity	P centre	1456200	08-May-17	220
Light of the world	Thubalethu Hall	1456300	08-May-17	75

Zulu Apostolic Church	Town Hall	1456305	08-May-17	189
Zulu Apostolic Church	Boardroom	1456306	08-May-17	75
LCFC	Town Hall	1456327	09-May-17	150
MaDlamini	Boardroom	1456478	09-May-17	75
House of the 12 Apostolic	Town Hall	1456587	12-May-17	75
Holy Trinity	P centre	1456645	16-May-17	132
Samnkeliwe Biyela	Sportfield	1456674	16-May-17	1555
Light of the world	Thubalethu Hall	1456820	17-May-17	75
House of the 12 Apostolic	Town Hall	1456901	19-May-17	75
Holy Trinity	P centre	1456952	22-May-17	176
Light of the world	Thubalethu Hall	1456957	22-May-17	525
Velile Nene	Park		26-May-17	189
Bono Mthimkhulu	Boardroom	1457606	30-May-17	75
Holy Trinity	P centre	1457655	31-May-17	44
KB Biyela	Boardroom	1457662	31-May-17	75
Light of the world	Thubalethu Hall	1457085	29-May-17	75
Light of the world	Thubalethu Hall	1457086	29-May-17	75
Usizolwethu Funeral Serv.	Town Hall	3700	01-Jun-17	75
Holy Trinity	P. Centre		01-Jun-17	44
Life of Christ	Town Hall		01-Jun-17	150
Life of Christ	Town Hall		01-Jun-17	75
Ntuthuko Primary School	Town Hall	1458021	05-Jun-17	1140

Light of the World	Thubalethu Hall	1458070	05-Jun-17	75
Holy Trinity	P. Centre	1458133	06-Jun-17	176
Mr Zulu	Town Hall	1458141	06-Jun-17	1568
Mr B Sithole	Boardroom	1458270	08-Jun-17	75
MaDlamini	Boardroom	1458278	08-Jun-17	75
Holy Trinity	P. Centre	1458646	13-Jun-17	119
Heavenly Workers Church	Thubalethu Hall	1458685	14-Jun-17	183
Cebisile Sthole	Town Hall	1458695	15-Jun-17	1568
Light of the World	Thubalethu Hall	79812819	15-Jun-17	75
Light of the World	Thubalethu Hall	935	20-Jun-17	75
Holy Trinity	P. Centre	943	20-Jun-17	176
Nhlanhla Gumede	Town Hall	983	26-Jun-17	189
House of the12 Apostolic	Town Hall	582	28-Jun-17	183
Dept. of Land Affairs	Town Hall	3711	29-Jun-17	359
Light of the World	Thubalethu Hall	3714	29-Jun-17	75
LCFC	Town Hall	3733	29-Jun-17	150

TECHNICAL AND PLANNING DEPARTMENT PERFORMANCE

INFRASTRUCTURE DEVELOPMENT AND SERVICE DELIVERY

1. TECHNICAL AND PLANNING SERVICES

Objectives

The overall objective of the Technical and Planning services is to supply efficient, effective and economical services to the community it serves.

Vision

Service delivery to the community in line with the powers and functions allocated to the Mthonjaneni Municipality, in accordance with the Integrated Development Plan.

Mission Statement

The Technical and Planning Services Department will improve the quality of life of the Mthonjaneni Municipality through a sustainable maintenance and service delivery programme conducted with all applicable legislation.

Key Performance Areas

The Technical and Planning Services department is mainly responsible for the provision of infrastructure and basic services within the municipality. The main focus is based on the following categories:

- Electricity
- Access Roads – Urban and Rural

- Waste Management Services
- Cemeteries
- Housing
- Community facilities
- Sport and recreation facilities
- Basic water and sanitation services
- Town Planning

The Technical and Planning services department is responsible for the on-going operation and maintenance of the above services as well as the capital projects funded by MIG. It should, however, be noted that the water and sanitation projects are the competence of King Cetswayo District Municipality

2. MIG PROJECTS - 2016/2017

NO.	Project Name	Project Status	Approved MIG Funding	Project Completion Date
1	Mthonjaneni Multi Purpose Sports Hall	100% complete	R7 040 583.00	21-May-17
2	Upgrading of Rural Roads at Mthonjaneni	95% complete	R8 843 745.48	31-May-17
3	Ward 2 Mabhensa Sports Field (AFA) MIS 238092	98% complete	R1 500 078.54	09-June-17
4	Upgrade of Rural Roads in Mthonjaneni Phase 2	40% complete	R4 703 252.40	18-Aug-17
5	Urban Roads Upgrade & Rehabilitation Phase 5A	98% complete	R3 784 000.00	21- Aug-17
6	Lumbi Sports Field Ward 1	90% complete	R674 215.99	30 -Jun-17
7	Ward 3: Oviceni Creche	97% complete	R272 258.24	30-Jun-17
8	Ward 4: Mkhakhwini Community Hall	98% complete	R629 592.59	30 -Jun-17
9	Thubalethu Housing – Bulk Roads and Associated Services	45% complete	R15 784 263.52	30-June 18

3. INTERNAL FUNDED PROJECTS – 2016/2017

NO	PROJECT	AMOUNT	STATUS
1.	Construction of Admin Block	R7 560, 603.44	40% complete
2.	Drilling of boreholes	R2 262 765.08	100% complete
3.	CBD Road Maintenance	R2 508 498.53	100% complete
4.			

4. ELECTRIFICATION PROJECTS – 2016/2017

WARD NO.	PROJECT NAME	PROJECT VALUE	NO. OF CONNECTIONS	STATUS	COMPLETION DATE
4, 7 & 8	Siyavuna Electrification Project - Phase 1, 2 & 3	R25 025 591.60	840	Phase 1 - 100% Phase 2 – 95% Phase 3 - 98%	30- Jul - 2017
4	Bomvini/ Manzawayo / Thunzini Electrification Project	R12 161 263,61	275	58% - complete	30- Jul - 2017

5. EPWP INCENTIVE GRANT

FINANCIAL YEAR	INCENTIVE GRANT	WORK OPPORTUNITIES CREATED / ESTIMATED
2016/2017	R2 161 000.00	180
	R2 000 000.00 (internal funding)	

6. MAINTENANCE OF ACCESS ROADS

GRADER OPERATION SCHEDULE FOR THE 2016/17 FINANCIAL YEAR

OCTOBER 2016 - 10 FEBRUARY 2017				
WARD	COUNCILLOR	DATE	DURATION	COMMENT
1	CLLR M.N. BIYELA	17-21 OCTOBER 2016	5 DAYS	REHABILITATION OF ACCESS ROAD DONE
2	CLLR E.M. MASIKANE	24-28 OCTOBER 2016	5 DAYS	REHABILITATION OF ACCESS ROAD DONE
3	CLLR M.E. ZULU	31/10 – 4 NOVEMBER 2016	5 DAYS	REHABILITATION OF ACCESS ROAD DONE

4	CLLR P.E. NTOMBELA	07-11 NOVEMBER 2016	5 DAYS	REHABILITATION OF ACCESS ROAD DONE
5	CLLR Z.A. SIBIYA	14-18 NOVEMBER 2016	5 DAYS	NOT DONE DUE TO GRADER BREAKDOWN
6	CLLR M.S. ZULU	21-25 NOVEMBER 2016	5 DAYS	NOT DONE DUE TO GRADER BREAKDOWN
WARD	COUNCILLOR	DATE	DURATION	COMMENT
7	CLLR E.M. MTHEMBU	28/11 – 02 DECEMBER 2016	5 DAYS	NOT DONE DUE TO GRADER BREAKDOWN
8	CLLR M.V. MCHUNU	05-09 DECEMBER 2016	5 DAYS	NOT DONE DUE TO GRADER BREAKDOWN
9	CLLR T.F. ZINCUME	09-13 JANUARY 2017	5 DAYS	NOT DONE DUE TO GRADER BREAKDOWN
10	CLLR J MLAWU	16-20 JANUARY 2017	5 DAYS	NOT DONE DUE TO GRADER BREAKDOWN
11	CLLR D.F. XULU	23-27 JANUARY 2017	5 DAYS	NOT DONE DUE TO GRADER BREAKDOWN
12	CLLR B.N. ZWANE	30/01 – 03 FEBRUARY 2017	5 DAYS	NOT DONE DUE TO GRADER BREAKDOWN
13	CLLR T.E. MPUNGOSE	06-10 FEBRUARY 2017	5 DAYS	NOT DONE DUE TO GRADER BREAKDOWN
JANUARY 2017 – MARCH 2017				

WARD	COUNCILLOR	DATE	DURATION	COMMENT
5.	CLLR Z.A. SIBIYA	23-27 JANUARY 2017	5 DAYS	REHABILITATION OF ACCESS ROAD DONE
6.	CLLR M.S. ZULU	30 JANUARY – 03 FEBRUARY 2017	5 DAYS	REHABILITATION OF ACCESS ROAD DONE
7.	CLLR E.M. MTHEMBU	06-10 FEBRUARY 2017	5 DAYS	NOT DONE DUE TO GRADER BREAKDOWN
8	CLLR M.V. MCHUNU	13-17 FEBRUARY 2017	5 DAYS	NOT DONE DUE TO GRADER BREAKDOWN
9	CLLR T.F. ZINCUME	20-24 FEBRUARY 2017	5 DAYS	NOT DONE DUE TO GRADER BREAKDOWN
10	CLLR J MLAWU	27 FEBRUARY – 03 MARCH 2017	5 DAYS	NOT DONE DUE TO GRADER BREAKDOWN
11	CLLR D.F. XULU	06-10 MARCH 2017	5 DAYS	NOT DONE DUE TO GRADER BREAKDOWN
12	CLLR B.N. ZWANE	13-17 MARCH 2017	5 DAYS	NOT DONE DUE TO GRADER BREAKDOWN
13	CLLR T.E. MPUNGOSE	20-27 MARCH 2017	5 DAYS	NOT DONE DUE TO GRADER BREAKDOWN
MAY 2017 – JUNE 2017				
WARD	COUNCILLOR	DATE	DURATION	COMMENT
7	CLLR E.M. MTHEMBU	15-19 MAY 2017	5 DAYS	REHABILITATION OF ACCESS ROAD DONE
8	CLLR M.V. MCHUNU	22-26 MAY 2017	5 DAYS	REHABILITATION OF

				ACCESS ROAD DONE
9	CLLR T.F. ZINCUME	29 MAY – 02 JUNE 2017	5 DAYS	REHABILITATION OF ACCESS ROAD DONE
10	CLLR J MLAWU	05-09 JUNE 2017	5 DAYS	NOT DONE DUE TO GRADER BREAKDOWN
11	CLLR D.F. XULU	12-19 JUNE 2017	5 DAYS	NOT DONE DUE TO GRADER BREAKDOWN
12	CLLR B.N. ZWANE	20-26 JUNE 2017	5 DAYS	NOT DONE DUE TO GRADER BREAKDOWN
13	CLLR T.E. MPUNGOSE	26 JUNE 2017	5 DAYS	NOT DONE DUE TO GRADER BREAKDOWN

7.HOUSING PROJECTS

1. Thubalethu Extension Low Cost Housing Project – Ward 2 - 1120 Units
2. KwaMagwaza/Mfule Rural Housing Project – Ward 4 -1000 units
3. Esibayeni Rural Housing Project – Ward 6 - 986 units
4. Yanguye Phase 2 Rural Housing Project – Ward 1 – 1000 Units
5. Makhasaneni Rural Housing Project – Ward 7 – 1000 units
6. Dubeni/ Mabhungu Phase 2 Rural Housing Project – Ward 8 – 360 Units
7. Ogelweni Rural Housing Project- Ward 11 – 1000 units
8. Nomponjwane Rural Housing Project – Ward 9 & 10 - 1000 units
9. Obuka Rural Housing Project – Ward 12 & 13 - 1000 units
10. Njomelwane rural Housing Project – Ward 3 & 10 – 1000 units



Upgrading of Rural Roads- Ndabezengu Area



UPGRADING OF RURAL ROADS



VISITATION TO MIG PROJECTS – MUNICIPAL MANAGER AND COUNCILLORS



VISITATION TO MIG PROJECTS - INDOOR SPORT CENTRE

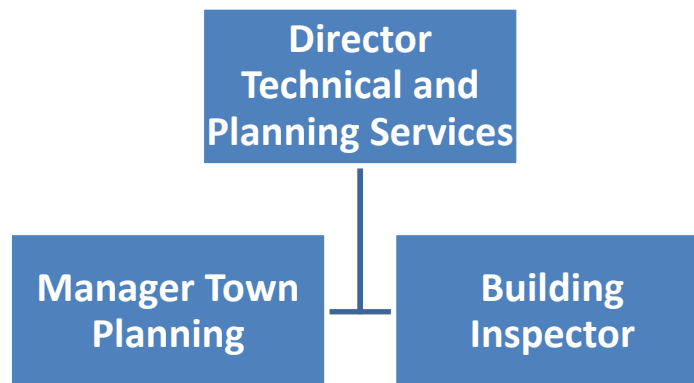


INDOOR SPORT CENTRE

8. TOWN PLANNING UNIT AND BUILDING CONTROL UNIT

The Town planning and building control unit is under the Technical and planning Department within Mthonjaneni Municipality.

The unit consists of two staff members that report directly to the Director Technical and Planning Services.



TOWN PLANNING AND BUILDING CONTROL STAFF MEMBERS

- **Mr N. Mathonsi – Manager Town Planning**
- **Ms B Dlamini – Building Inspector**

8.1 Introduction:

Town planning is the art and science of ordering the use of land and siting of buildings and communication routes so as to secure the maximum practicable degree of economy convenience and beauty.

An attempt to formulate the principles that should guide us in creating a civilized physical background for human life whose main impetus is thus ... foreseeing and guiding change.

An art of shaping and guiding the physical growth of the town creating buildings and environments to meet the town creating buildings and environments to meet the various needs such as social, cultural, economic and recreational etc. and to provide healthy conditions for both rich and poor to live, to work, and to play or relax, thus bringing about the social and economic well-being for the majority of mankind.

8.2 AIMS & OBJECTIVES OF THE BUILDING CONTROL TOWN PLANNING UNIT

HEALTH	CONVENIENCE	BEAUTY
<p>To create and promote healthy conditions and environments for all the people,</p> <p>To make right use of the land for the right purpose by zoning and;</p> <p>To ensure orderly developments.</p>	<p>Social, economic, cultural and recreational amenities etc..;</p> <p>Recreational amenities - open spaces, parks, gardens & playgrounds, town halls stadiums community centres and houses</p>	<p>To preserve the individuality of the town and;</p> <p>To preserve the aesthetics in the design of all elements of town.</p>

8.3 MTHONJANENI WALL TO WALL LAND USE SCHEME

The Mthonjaneni Municipality received a grant of five hundred thousand rands (R500 000.00) from the Department of Corporate Governance and traditional Affairs to prepare the Mthonjaneni's Wall to wall Land use scheme.

The final Mthonjaneni land use scheme was approved by council in March 2017.

A Scheme is a statutory document. It shows what Land Uses are permitted on each piece of land within Mthonjaneni area through Land Use Zones. It controls the shape, size and position of buildings. It prevents uncoordinated development. It organises land uses in different areas to avoid negative impacts.

The adopted Mthonjaneni land use scheme may be viewed at the municipal website:
www.mthonjaneni.org.za.

8.4 The table below reflects a summary of the status development applications received during the 2016/2017 financial year.

APPLICANT	LOT NO	DESCR. OF BUILDING	PLAN STATUS
Mr M.R. Sikhakhane	1116/1	Proposed Office	APPROVED
Light of the World Ministries	610 Thubalethu	New Proposed Sunday School Hall	APPROVED
Mr Cerdic Leitch	1 of 356	Alterations on existing house	APPROVED
B&B Phola La	2 ERF 403	New Proposed Alterations on Bed and Breakfast	APPROVED
Mr Van Coller	1 of 404	Addition and Alterations	APPROVED
Mr S.S. Dlamini	ERF 42	Proposed Additions	APPROVED
Mthonjaneni Municipality	ERF 204	Proposed New Office Block	APPROVED
Mr J.Z.M. Zungu	953 Thubalethu ,Phase 4	New House as-built	APPROVED
Mr .D. Langa	1010 Thubalethu ,Phase 4	Proposed House as-built	APPROVED
Mr M.M. Mngwaneni	102	Proposed New Granny Flat as-built	APPROVED
Dr I.F Mbokazi	ERF 1127	Proposed House	APPROVED
Mr Ngwenya	ERF 24	Proposed New office block Building	APPROVED
Mr M.Xulu	Melmoth Bus Depot, Thubalethu	Mthonjaneni Bus Service	APPROVED
Mrs Z.M Luvuno	113	Proposed Servants Alterations and new out-building	APPROVED

FINANCIAL OVERVIEW

The review set out to highlight the Municipal performance for the previous financial year 2016/2017. Full details appear in the Draft Annual Financial Statements (AFS) that are currently being audited by Auditor General of South Africa (AGSA). These Draft AFS shows that the municipality is financially stable and viable and as a result there is an operating surplus of R19 247 268 for this current financial year and the total surplus for the year including gains and fair value adjustments is R73 771 860.

The huge increase in surplus for the year is as a result of gain from transfer of function between entities not under common control.

The re-demarcation of municipal boundaries resulted in Ntambanana Municipality being dissolved and wards redistributed to three municipalities, which are Mhlathuze, Mfolozi and Mthonjaneni. On the 3rd of August 2016 local government elections took place and new council was formed which incorporate four wards from Ntambanana Municipality due to the demarcation processes. As a result of the above event Mthonjaneni Municipality received 12 employees, Assets (movable and immovable) and liabilities.

The total net assets transferred to Mthonjaneni Municipality as at 10 August 2016 is R 49 367 379

The collected revenue from service charges and property rates was R19 889 514 and 10 874 659 respectively.

The overall budget for revenue was R135 604 801 while the actual revenue received amounted to R132 321 761 this results in a collection rate of 97,58%.

Service Charges

A negative variance of 18% below the budget between final budget of service charges and the actual revenue from service charges resulted from the fact that there was a reduction in electricity consumption. Residents and businesses consumed less electricity than anticipated.

Rental of facilities and equipment

The variance between actual and budget of 57% below the budget for rental of facilities was due to the fact that some facilities were not utilised as anticipated by the municipality.

Bulk Purchases:

The variance of 12% below the budget of service charges and the actual resulted from the fact that there was a reduction in electricity consumption. Residents and businesses consumed less electricity that anticipated hence the municipality reduced its bulk purchase on electricity.

General Expenses

The variance between the budget and actual of 21% below the budget was caused by the savings made through the implementation of cost cutting measures as per the requirement of the MFMA circular 82 (Cost Containment Measures – 30 March 2016)

Employee benefits

The variance of 26% below the budget for employee related cost was caused by the savings made on the funded posts that were not filled during the year.

Remuneration of Councillors

The variance of 6% below the budget was due to the fact that the municipality budgeted the remuneration of councillors on Grade 3 because of the merger that was expected to take place between Ntambanana and Mthonjaneni Municipality but the municipality remained in Grade 2 hence there is under expenditure.

Depreciation and Amortisation

The variance of 88% above the budget was caused by the municipality after planning to dispose a number of assets but eventually not all of them were disposed hence the depreciation for the year became very high.

REVENUE COLLECTION PERFORMANCE BY VOTE

DESCRIPTION	Actual	Current Year 2016/2017			Year 2016/2017 Variance	
		Budget	Adjustment Budget	Actual	Budget Original (%)	Adjustment Budget (%)
<i>Revenue By Source</i>						
Property rates	R 9 722 820.00	R 9 320 505.60	R 9 882 305.60	R 9 788 938.00	5.03	-0.94
Property rates - penalties & collection charges	R 728 329.00	R 580 017.00	R 580 017.00	R 1 045 586.00	80.27	80.27
Service charges - electricity revenue	R 19 167 348.88	R 22 702 058.37	R 22 257 164.37	R 18 471 840.00	-18.63	-17.01
Service charges - water revenue					0.00	0.00
Service charges - sanitation revenue					0.00	0.00
Service charges - refuse revenue	R 1 354 411.12	R 1 086 314.46	R 1 086 314.46	R 1 417 674.00	30.50	30.50
Rental of facilities and equipment	R 247 045.00	R 506 608.77	R 235 371.73	R 228 853.00	-54.83	-2.77
Interest earned - external investments	R 3 283 879.00	R 3 146 080.00	R 3 146 080.00	R 2 176 370.00	-30.82	-30.82
Interest earned - outstanding debtors	R 0.00	R 0.00	R 0.00		0.00	0.00
Dividends received	R 0.00	R 0.00	R 0.00		0.00	0.00
Fines	R 24 308 963.00	R 20 000 000.00	R 20 002 809.00	R 31 617 600.00	58.09	58.07
Licences and permits	R 2 070 427.00	R 2 516 440.00	R 2 516 440.00	R 1 923 226.00	-23.57	-23.57
Agency services	R 0.00	R 0.00	R 0.00		0.00	0.00
Transfer receipts - operational	R 44 680 000.00	R 77 171 800.00	R 71 851 000.00	R 71 384 058.00	-7.50	-0.65
Other revenue	R 964 392.00	R 1 287 105.00	R 17 792 090.72	R 3 753 233.00	191.60	-78.91
Gains on disposal of assets	R 0.00	R 607 889.00	R 1 437 527.00	R 228 268.00	-62.45	-84.12
TOTAL REVENUE (Excluding Capital Transfers & Contributions)	R 106 527 615.00	R 138 924 818.20	R 150 787 119.88	R 142 035 646.00	167.68	-69.96

CAPITAL SPENDING ON 5 LARGEST PROJECTS

Capital Programme by Projects Year 2016/2017					
CAPITAL PROJECT	ORIGINAL BUDGET	ADJUSTMENT BUDGET	ACTUAL	BUDGET VARIANCE	ADJ. VARIANCE
Urban Roads Upgrade & Rehabilitation Phase 5A- Thubalethu Extension Housing Project	R 15 784 262.52	R 15 784 262.52	R 15 784 262.52	R -	R -
Electrification of Bomvini,Manzawayo and Thunzini	R 8 500 000.00	R 13 654 752.13	R 13 654 752.13	R 5 154 752.13	R -
Electrification of Siyavuna Phase 1 ,2&3*	R -	R 13 269 040.45	R 13 269 040.45	R 13 269 040.45	R -
Upgrading of Rural Roads at Mthonjaneni	R 8 843 745.28	R 11 023 824.48	R 11 023 824.48	R 2 180 079.20	R -
Construction of Admin Block	R 8 619 087.92	R 10 802 415.92	R 10 802 415.92	R 2 183 328.00	R -
TOTAL CAPITAL SPENDING ON 5 LARGEST PROJECTS	R 41 747 095.72	R 64 534 295.50	R 64 534 295.50	R 22 787 199.78	R -

SPENDING AGAINST CAPITAL BUDGET

DESCRIPTION <i>Capital Expenditure</i>			Current Year 2016/2017			Year 2016/2017 Variance	
			Budget	Adjustment Budget	Actual	Budget Original (%)	Adjustment Budget (%)
Vote 1	Council	R -	R 960 000.00	R 7 560 000.00	R 9 755 689.00	0	0.00
Vote 2	Municipal Manager		R 21 500.00	R 426 500.00	R 426 500.00	1883.72	0.00
Vote 3	Financial Services	R -	R 61 100.00	R 51 100.00	R 214 000.00	250.25	318.79
Vote 4	Corporate and Community	R 98 093.09	R 163 000.00	R 163 000.00	R 6 049 406.00	3611.29	3611.29
Vote 5	Public Safety- Fire	R -				0	0.00
Vote 6	Protection Services	R 6 732 480.32	R 197 000.00	R 197 000.00	R 197 000.00	0.00	0.00
Vote 7	Technical Services	R 21 442 875.45	R 22 338 976.00	R 22 357 000.00	R 30 953 416.00	38.56	38.45
Vote 8	Refuse Removal	R 1 841 566.44	R 1 700 000.00	R 1 100 000.00	R 1 100 000.00	-35.29	0.00
Vote 9	Electricity	R 19 236 817.00	R 8 800 000.00	R 20 800 000.00	R 20 800 000.00	136.36	0.00

**TOTAL REVENUE BY
VOTE**

R 49 351 832.30	R 34 241 576.00	R 52 654 600.00	R 69 496 011.00	5884.89	3968.53
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Conditional Grants: excluding MIG								
R'000								
DETAILS	BUDGET	ADJUSTMENTS BUDGET	ACTUAL	VARIANCE		Major conditions applied by donor (continue below if necessary)		
				BUDGET %	ADJUSTMENTS BUDGET %			
Transfers & Grants								
National								
FINANCE MANAGEMENT GRANT	R 2 738 000.00	R -	R 2 738 000.00	0	0			
EPWP	R 2 161 000.00	R -	R 2 161 000.00	0	0			
ELECTRIFICATION	R 8 500 000.00	R -	R 8 500 000.00	0	0			
DERMACATION TRANSITION GRANT	R 7 286 000.00	-R 971 000.00	R 6 315 000.00	-13	-13			
	R 20 685 000.00	-R 971 000.00	R 19 714 000.00	-13	-13			
Provincial								
MAP,LIBRARY,ECONOMIC DEVELOPMENT/TOURISM	R 738 000.00	R -	R 738 000.00	0	0			
	R 738 000.00	R -	R 738 000.00					
TOTAL	R 21 423 000.00	-R 971 000.00	R 20 452 000.00	-13	-13			

CASH FLOW OUTCOMES					R'000
Description	Year - 1	Current year : Year 0			
	Audited outcome	Original budget	Adjusted budget	Actual	
CASH FLOW FROM OPERATING ACTIVITIES					
Receipts					
Ratepayers and other	R 31 546 536.00	R 35 075 000.00	R35 075 000.00	R 35 555 314.00	
Government - operating	R 33 766 000.00	R 37 944 000.00	R37 944 000.00	R 37 449 000.00	
Government - capital	R 12 487 000.00	R 15 610 000.00	R15 610 000.00	R 15 610 000.00	
Interest	R 4 209 775.00	R 2 800 000.00	R 2 800 000.00	R 2 901 295.00	
Other receipts	R 1 028 672.00	R -	R -	R -	
	R 83 037 983.00	R 91 429 000.00	R91 429 000.00	R 91 515 609.00	
Payments					
Suppliers and employees	R -61 722 000.00	R -60 152 000.00	R-64 786 000.00	R-55 046 000.00	
NET CASH FROM (USED) OPERATING ACTIVITIES	R 21 315 983.00			R 36 469 609.00	
CASH FLOW FROM INVESTING ACTIVITIES					
Receipts					
Purchase of property, plant and equipment	R -33 620 731.00			R-103 191 921.00	
Proceeds from sale of property, plant and equipment				R 746 142.00	
Purchase of other intangible assets	R -6 999.00			R -36 563.00	
Payments					
Capital Assets				R 14 962.00	
NET CASH FROM (USED) INVESTING ACTIVITIES	R -33 627 730.00	R -	R -	R -102 467 380.00	
CASH FLOW FROM FINANCING ACTIVITIES					
Receipts					
Movements in consumer deposits				R -	
NET CASH FROM (USED) FINANCING ACTIVITIES	R 13 986.00	R 80 000.00	R 80 000.00	R -	
NET INCREASE/ (DECREASE) IN CASH HELD	R -6 788 715.00			R -16 472 954.00	
Cash / cash equivalents at the year begin :	R 49 259 035.00			R 42 470 320.00	
Cash / cash equivalents at the year end :	R 42 470 320.00	R -	R -	R 25 997 366.00	

ORGANISATION PERFORMANCE REPORT 2016/2017

1. INTRODUCTION

Section 46 of the Municipal Systems Act (Act 32 of 2000), stipulates the following:-

- (1) A municipality must prepare for each financial year a performance report reflecting -
 - (a) the performance of the municipality and of each external service provider during that financial year;
 - (b) a comparison of the performances referred to in paragraph (a) with targets set for and performances in the previous financial year; and
 - (c) measures taken to improve performance.
- (2) An annual performance report must form part of the municipality's annual report in terms of Chapter 12 of the Municipal Finance Management Act.”

I. MTHONJANENI PERFORMANCE FRAMEWORK

Performance management is prescribed by Chapter 6 of the Municipal Systems Act (MSA), Act 32 of 2000 and the Municipal Planning and Performance Management Regulations, 796 of August 2001. Section 7(1) of the aforementioned regulation states that “A Municipality’s Performance Management System entails a framework that describes and represents how the municipality’s cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organised and managed, including determining the responsibilities of the different role players.” This framework, inter alia, reflects the linkage between the Integrated Development Plan (IDP), Budget, Service Delivery and Budget Implementation Plan (SDBIP) and individual and service provider performance.

The Mthonjaneni Municipality has an approved Performance Management Framework in place, and was reviewed in 2016/2017 financial year.

II. IMPLEMENTATION OF PERFORMANCE MANAGEMENT

The IDP 2016/2017 was compiled and approved by Council on 29 May 2016. Performance is evaluated by means of a municipal scorecard (Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP)) at organisational level and through the Departmental SDBIP at Departmental level.

The SDBIP is a plan that converts the IDP and Budget into measurable criteria on how, where and when the strategies, objectives and normal business processes of the Municipality is implemented. It also allocates responsibilities to Departments to deliver services in terms of the IDP and Budget.

The SDBIP was prepared and approved by the Mayor in June 2016.

The SDBIP was loaded on the Mthonjaneni Municipal website (www.mthonjaneni.org.za) for public viewing.

III. 2016/2017 MID-YEAR MUNICIPAL PERFORMANCE

In terms of Section 72(1)(a) and 52(d) of the Local Government: Municipal Finance Management Act (MFMA), Act 56 of 2003 the Accounting Officer must by 25 January of each year assess the performance of the municipality during the first half of the financial year. A report on such an assessment must, in terms of Section 72(1)(b) of the MFMA, be submitted to the Mayor, Provincial and National Treasury.

The Mid-year performance report was submitted to Council on 25 January 2017.

The mid-year assessment reflected that some KPI's were not achieved **3.2%** of the planned targets) due to various reasons cited in the report. **53.6%** of the planned targets were achieved during the first six months of the 2016/2017 financial year. Of the planned targets for the first half of the year 43.2% were not measured. Henceforth, the reasons as to why the planned targets have not been achieved will be monitored and measured against the corrective measure recorded in this report.

3. ADJUSTMENT BUDGET 2016/2017

Regulation 23 of the Municipal Budget and Reporting Regulations provides, Municipal adjustment budget.

The adjustment budget for the 2016/2017 financial year was tabled to council on 25 January 2017. The SDBIP was adjusted in line with the adjusted budget.

SUMMARY OF THE ANNUAL PERFORMANCE REPORT FOR 2016/2017 FINANCIAL YEAR.

Annexure A is the unaudited annual performance tables for the financial year 2016/2017 ending 30 June 2017. The performance tables measures the Mthonjaneni Municipality's overall performance per Key Performance Area. The report, furthermore, includes the performance comments and corrective measures indicated for targets not achieved.

From the report it is evident that the Mthonjaneni Municipality is committed to service excellence. Some KPI's have not been achieved **8.9%** of the planned targets) due to various reasons cited in the report. However, **91.1 %** of the planned targets was achieved during the 2016/2017 financial year.

Annexure A also provides detail on the reasons where targets have not been achieved.

Also, in an effort to build on the Municipality's past audit achievement relating to the "Clean Audit", the Mthonjaneni Municipality will again review its SDBIP 2016/2017 and will submit it to Council for approval during February 2017.

5. SUMMARY OF PERFORMANCE PER NATIONAL KPI

POOR

SATISFACTORY

GOOD

Infrastructure Development and Service Delivery	GOOD
Municipal Transformation and Institutional Development	SATISFACTORY
Good Governance and Public Participation	GOOD
Financial Viability and Financial Management.	GOOD
Local Economic Development	SATISFACTORY

6. COMMENTS OF THE MUNICIPAL MANAGER

The annual performance assessment report and the recommendations contained therein be noted for preparation for the 2017/2018 financial year.

That co-ordination of performance management internally be improved immediately through the office of the Municipal manager.

7. ANNEXURES

Annexure A — Annual organisational performance tables for 2016/2017 financial year per Municipal KPA and assessment of targets achieved and those that were not achieved.

OFFICE OF THE MUNICIPAL MANAGER

P P SIBIYA
MUNICIPAL MANAGER

DATE:

IDP Indicator No.	National Key Performance Area	Mthonjaneni Development Goals	Objectives	Strategies	Performance Indicator	Unit of Measure	IDP 2016/2017		Responsible Department	Comments
							Annual Target	Actual Achievement as at 30 June 2017		
1.3	SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT	Providing a High Level of Affordable Essential Services	To provide electricity/energy within Mthonjaneni	Provide electrification connections to new households	Ensure the completion of 72 new connections in Siyavuna area by December 2016.	Households	72 new connections to be completed by 31 December 2016	A total of 72 connections have been completed by 31 December 2016.	Director Technical Services	Target Met
1.2					Ensure the completion of 260 new connections in Bomvini and Manzawayo area by 30 June 2017.	Households	260 new connections by 30 June 2017	260 new connections have been completed by 30 June 2017.	Director Technical Services	Target Met

1.4			To provide waste management services within Mthonjaneni	Implement Integrated Waste Management Plan	Facilitate the implementation of the Integrated Waste Management Plan by ensuring that 1716 households receive the waste collection service on a quarterly bases.	Households	1716 Households	1716 households have received the waste collection service on a weekly bases.	Director Technical Services	Target Met
1.5			To reduce infrastructure backlogs	Facilitate the provision of recreational infrastructure services	Ensure construction and completion of the indoor sports centre by 30 June 2017	Date	Construction of the indoor sports centre by 30 June 2017.	The project is 100% complete by 30 June 2017.	Director Technical Services	Target Met

1.7			To maintain Council immovable property/assets	Maintain Council buildings within budget for the financial year	Ensure the maintenance of Council buildings within a budget R 3 000 000.00 by 30 June 2017.	Rand value	R3 000 000.00 spent by 30 June 2017.	R 549 943.19 was spent on maintenance of municipal buildings by 30 June 2010.	Director Technical Services	Target Met
					To ensure the maintenance of road infrastructure by 30 June 2017.	Rand value	R2 000 000.00 spent by 30 June 2017	R 2 647 376 was spent on maintenance of roads infrastructure during the second quarter.	Director Technical Services	Target Met
				Construction of Council Chambers	Ensure the completion of 6km rural roads in all rural wards (2km per ward)	Percentage	7.6km of rural roads completed by 30 June 2017	3.6km of rural gravel roads has been completed by 30 June 2017.	Director Technical Services	Target not met. The earthwork which were done were later damaged during the rainy weather. The project will be completed in
1.8										

										September 2017.
2.1	MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT	Providing a safe and secure environment	To create a viable and sustainable work environment	Implement approved municipal organogram	Ensure the implementation of the approved municipal organogram by ensuring that 9 critical positions are filled by 30 June 2017.	Number	8	All 4 critical positions were filled by the end of quarter 4.	Director Corporate Services	Target Met
2.3										

1.11	FINANCIAL VIABILITY AND FINANCIAL MANAGEMENT	Providing service excellence				(Total operating revenue received - operating grants) / Debt service payments	1.50 : 1.00	1.54:100	Chief Financial officer	Target Met
1.10						Ensure financial sustainability and viability of the organisation by maintaining the cost coverage and outstanding service debtors to revenue quarterly and debt coverage ratio bi-annually.				
1.12			To be financial viable by increasing revenue and reducing debt	Manage finances in line with required legislation		((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts,	2 months	1.08 months%	Chief Financial officer	Target Met

						Impairment and Loss on Disposal of Assets))				
3.1					Ensure 100% expenditure of grants and subsidies by 30 June 2017.	Percentage	100% expenditure on all grants and subsidies by 30 June 2017.	100% spent on grants and subsidies during the fourth quarter.		
1.17; 1.18; 1.19	GOOD GOVERNANCE AND COMMUNITY PARTICIPATION	Good governance	To provide sound external and internal communication	Ensure effective municipal structures i.e. Council, EXCO and ward committees	Ensure effective municipal structures and communication both externally and internally by facilitating 4 Council meetings, 11	Number	4 Council meetings by 30 June 2017.	9 Council meetings held by the end of fourth quarter (this includes ordinary and special Council meetings)	Director Corporate Services	Target Met

					EXCO, 12 Portfolio and 12 ward committee meetings by 30 June 2017 as per the approved schedule of meetings.	Number	11 EXCO meetings by 30 June 2017.	12 EXCO meetings held by 30 June 2017.	Director Corporate Services	Target Met
						Number	12 Portfolio committee meetings by 30 June 2017.	35 Portfolio meetings held by 30 June 2017.	Director Corporate Services	Target Met
						Number	13 ward committee meetings by 30 June 2017.	13 Ward committee were established and are functional.	Director Corporate Services	Target Met

1.20; 1.21; 1.23; 1.24			To ensure accountability and transparency	Implement the Performance Framework Policy						
					Ensure the submission of the Annual Performance report to Auditor General by 31 August 2016.	Date	APR submitted to AG by 2016-08-30	-	Office of the Municipal Manager	Target Met

					Ensure that all senior managers sign performance agreement for the 2016/2017 financial year by 31 July 2016.	Number	4 Performance agreements signed by 31 July 2016.	All 4 performance agreements were signed.	Office of the Municipal Manager	
					Ensure that performance reviews of Senior managers takes place on a quarterly bases and a total of 4 to be held by 30 June 2017.	Number	4 performance evaluations to be held by 30 June 2017.	The performance evaluation for the director technical services was done on 18 January 2017.	Office of the Municipal Manager	Target Met
			To ensure access to information	Ensure approval of Annual Report	Ensure the drafting and submission of the draft 2015/16 Annual Report to Council approval by 31 January 2017. Submit the final Annual Report to Council for approval by 31 March 2017.	Date	Final 2015.16 Annual Report approved by Council by 2017-03-30	Draft Annual report was tabled to council on 25 January 2017 and approved.	Office of the Municipal Manager	Target Met

1.25	LOCAL ECONOMIC DEVELOPMENT	Providing opportunities for all to aspire to a better future	To ensure LED in the municipality and and create economic opportunities	Create job opportunities through poverty alleviation programmes	Ensure poverty alleviation through the renewal of 80 EPWP and 80 new jobs to be created by 30 June 2017.	Number	80 new jobs created by 30 September 2016.	80 new EPWP jobs were created.	Director Technical Services	Target Met
1.26; 1.27						Number	84 EPWP jobs contracts renewed by 30 September 2016.	84 EPWP CONTRACTS WERE RENEWED	Director Technical Services	Target Met

1.28	CROSS CUTTING INTERVENTIONS	Encouraging community participation in service delivery	To ensure that Council is striving towards its vision and mission	Effective community participation as promulgated in terms of Chapter 4 of the MSA no 27 of 2000	Ensure public participation during the IDP process by ensuring 12 IDP/Budget road shows takes by 30 June 2017.	Number	12 IDP/Budget road shows by 30 June 2017.	First round of public participation meetings held in January 2017 and 13 wards grouped into 4 clusters. Second round held in May 2017 and wards were grouped into 3 clusters.	Office of the Municipal Manager	Target Met
1.29										
1.30		Environmentally friendly developments	To ensure environmental sustainability and management	Develop wall-to-wall scheme (LUMS)	Ensure the completion and approval by Council of the final Wall to wall Land Use Management System by 30 June 2017.	Date	Approved Land Use Management Systems by 2017-06-30	The Mthonjaneni Land Use scheme was approved by Council in June 2017.	Office of the Municipal Manager	Target Met

1.31; 1.32; 1.33; 1.34; 1.35	Supporting the poor and vulnerable groups	To facilitate the social development of marginalised groups	Ensure effective gender, disabled and senior citizens structures	Number of Men's Forum meetings held	Number of Men's Forum meetings held	4	Forum not yet established	Director community services	Target not Met
				Ensure the effectiveness of marginalised group structures within the municipality by ensuring 1 meeting per marginalised group per quarter.	Number of Women's Forum meetings held	4	Forum not yet established	Director community services	Target not Met
					Number of Youth Forum meetings held	4	Forum not yet established	Director community services	Target not Met
					Number of Disability Forum meetings held	4	Forum not yet established	Director community services	Target not Met
					Number of Widow's Forum meetings held	4	Forum not yet established	Director community services	Target not Met

1.37	Ensure community safety and security	To implement Traffic Management services	Implement traffic management	Ensure the implementation of effective traffic management within Mthonjaneni through the implementation of the TMT SLA through at least 2520 camera operating hours by 30 June 2017.	Hours	2520 camera operating hours by 30 June 2017.	2388 camera operating Hours	Director Community services	Target not met.
1.38				Ensure that 80 roadblocks are within the Mthonjaneni area of jurisdiction by 30 June 2017.	Number	80 roadblocks by 30 June 2017.	50 road blocks held by the end of fourth quarter.	Director Community services	Target not achieved. Shortage of cars, mechanical failure & weather conditions

ANNEXURE A

ANNUAL FINANCIAL STATEMENTS



**MTHONJANENI
MUNICIPALITY**

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