



UMASIPALA **MTHONJANENI** MUNICIPALITY
MUNISIPALITEIT

Applications are invited from suitable qualified persons for the following position:

MANAGER (ICT)

SALARY NOTCH T14: R 366 590.88 – R 475 867.08 per annum plus normal benefits (Including car allowance)

Key Minimum Requirements:

- National Diploma in Computer Science or Information Technology.
- 3-5 years' experience in ICT Environment.
- Must have a comprehensive understanding of object-orientated as well as service –orientated application development techniques and theories.
- Strong written and verbal communication skills with both internal team members and external stakeholders are essential.
- Valid unendorsed driver's license EB.
- Municipal Environment experience will be an added advantage
- COBIT S Certificate will be an added advantage
- TT, A+ and N + will be an added advantage.

Key Performance Area

- Keep abreast of relevant legislation and the regulatory environment affecting the Information Technology.
- Conduct IT Risk Analysis
- Operationalize controls within the Information Technology department which mitigate risk
- Implement systems that ensure Information Technology compliance with all appropriate by-laws, governance and risk management policies and procedures.
- Monitor, evaluate and report on compliance with relevant policies, procedures and codes of good practice for the Information Technology department.
- Recommend and implement actions to reduce and remediate process, operational, regulatory and compliance risks for the Information Technology department.
- Perform regular reviews and analysis of trends and performance and recommend policy adjustments.
- Evaluate and approve procurement of new hardware and software to meet Municipal needs.
- Ensure that service providers perform according to the appropriate scope of work/ Service Level Agreements and contracts.
- Ensure that the vision and mission of the Municipality is visible in the activities of the information Technology Section.
- Oversee and ensure that recordkeeping complies with legal requirements and recommend changes to policies in this regard.

MDS

- Finalise plans and strategies for department in line with IDP and other regulations, with input from Information Technology technician.
- Comply with all MFMA, SCM and other Municipal regulations and policies.
- Compile and submit reports and manage record keeping for the department.
- Manage team member and coordinate team activities.
- Build and maintain relationships with internal and external stakeholders on behalf of the department.

Further information can be obtained from the Human Resources Office on Tel 035 450 2082, applications consisting of a comprehensive CV, covering letter and certified copies of qualifications and ID should be submitted to: **The Municipal Manager, Mthonjaneni Municipality, PO Box 11, Melmoth, 3835.**



MR. P.P SIBIYA
MUNICIPAL MANAGER

No e-mailed or faxed applications will be accepted.

Should you not be contacted within a period of thirty (30) days after the closing date, your application should be deemed to have been unsuccessful. Canvassing of councillors and management will result in the disqualification of the applicant.

Closing date: **20 MARCH 2020**

Mthonjaneni municipality is an equal opportunity, affirmative action employer and is committed to empowering people living with disabilities.