



MTHONJANENI MUNICIPALITY

Applications are invited from suitable qualified persons for the following position:

MANAGER: INTERNAL AUDIT

Salary notch T15: **R 449 068.37 – R 582 936.31** per annum plus normal benefits; plus car and telephone allowances.

ESSENTIAL MINIMUM REQUIREMENTS:

- Grade 12
- B Degree or National Diploma in Finance with Accounting /Auditing/Risk Management or internal Auditing as a major subject from a recognized tertiary institution.
- 3 years' relevant experience (Preferable in municipal environment), at least two years at supervisory level.
- Knowledge of GRAP and Institute of Internal Auditors (IIA) standards
- Membership with IIASA or SAICA.
- Good understanding of MFMA and Risk Management
- Valid driver's licence
- Computer literacy

KEY PERFORMANCE AREAS

- Manage the key performance areas of the Risk & Compliance and Internal Audit functionalities within the municipality.
- Plan and conduct cyclical/annual/ follow up and adhoc audits and special investigations.
- Conduct risk assessments and update municipal risk register annually.
- Prepare draft reports and present to management
- Manage assurance and consulting engagements as assigned.
- Provide administrative support to MPAC, audit and Performance Audit committee.
- Ensure compliance with relevant municipal legislation and policies

Further information can be obtained from the Human Resources Manager - Tel 035 450 2082, applications consisting of a comprehensive CV, covering letter and certified copies of qualifications and ID should be submitted to: **The Municipal Manager, Mthonjaneni Municipality, PO Box 11, Melmoth, 3835** or hand delivered to main reception, **41 Symmonds Street, Melmoth.**

No e-mailed or faxed applications will be accepted.

Should you not be contacted within a period of thirty (30) days after the closing date, your application should be deemed to have been unsuccessful. Canvassing of councillors and management will result in the disqualification of the applicant.

Closing date: **12 April 2021**

NB: Preference will be given to female candidates in line with the Employment Equity Plan for Mthonjaneni Municipality

P P SIBIYA
MUNICIPAL MANAGER