



**UMASIPALA MTHONJANENI MUNICIPALITY
MUNISIPALITEIT**

Applications are invited from suitable qualified persons for the following position:

SCM PRACTITIONER

SALARY NOTCH T10: R 228 170.52-R 296 201.88 per annum

ESSENTIAL REQUIREMENTS:

- Grade 12
- National Diploma in Supply Chain Management or equivalent
- Good communication and interpersonal skills
- Municipal Finance Management certificate will be added an advantage
- At least 3 years' experience in supply management or similar environment
- Understanding of MFMA Act no. 56 of 2003 and Municipal Supply Chain Regulations

KEY PERFORMANCE AREAS

- Provides support in the procuring and purchasing of goods and services
- Ensure compliance to scm policy, MFMA, Regulation and procedures
- Prepare monthly reports
- Perform all other administration duties incidental to the optimal functional of the supply chain office.

Closing date: **17 June 2022**

Further information can be obtained from the Human Resources office - Tel 035 450 2082, applications consisting of a comprehensive CV, covering letter and certified copies of qualifications and ID should be submitted to: **The Municipal Manager, Mthonjaneni Municipality, PO Box 11, Melmoth, 3835, or hand delivered at 41 Symmonds Street, Melmoth 3835.**



**MR. Z.S. MTHETHWA
MUNICIPAL MANAGER**

No e-mailed or faxed applications will be accepted.

Should you not be contacted within a period of thirty (30) days after the closing date, your application should be deemed to have been unsuccessful. Canvassing of councillors and management will result in the disqualification of the applicant.