



UMASIPALA **MTHONJANENI** MUNICIPALITY  
MUNISIPALITEIT

Applications are invited from suitable qualified persons for the following positions:

**SPORTS AND RECREATION OFFICER**  
**SALARY NOTCH T10: R 228 170.21-R 296 201.88 per annum**

**ESSENTIAL REQUIREMENTS**

- Grade 12
- National Diploma in Sports Science or equivalent
- Code B Driving License
- Computer Literacy
- Relevant community development experience (1-3 years).

**KEY PERFORMANCE AREAS**

- Participating and/ or organising Forums and Committees (sports desk, Arts and Culture associations) to promote engagement and discussion on social priorities and concerns.
- Visiting communities to establish specific needs and/ or interpreting community priorities and requirements against plans and program and analyzing alignment options.
- Receiving feedback with respect to program deliverables and resolving or forwarding queries/ concerns to the immediate superior for attention.
- Using specific communication mediums to encourage broader participation in program and events
- Preparing business plans outlining the scope and the feasibility of initiative, opportunities for donors/ sponsors, financial models and the sustainability/ value adding benefits to the intended beneficiaries.

Further information can be obtained from the Human Resources Office on Tel 035 450 2082, applications consisting of a comprehensive CV, covering letter and certified copies of qualifications and ID should be submitted to: The Municipal Manager, Mthonjaneni Municipality, PO Box 11, Melmoth, 3835 or hand delivered at 41 Symmonds Street, Melmoth, 3835.

Should you not be contacted within a period of thirty days after the closing date, your application should be deemed as unsuccessful. Canvassing of councillors and management will result in the disqualification of the applicant.

***No emailed or faxed applications will be accepted.***

**CLOSING DATE: 17 JUNE 2022**

**MR. Z.S. MTHETHWA**  
**MUNICIPAL MANAGER**